

## CLERK OF COURTS

## HAMILTON COUNTY, OHIO COURT DOCUMENT REQUEST

Request Date:	
Name (optional):	
Phone Number (optional):	
Email (required if wishing email response):	
Document Information for: First Dist. Court of Appeals (Common Pleas Civil ("A" cases); Divorce ("DR" cases); Municipal Court Criminal ("CRA", "CRB", "TRD", TRCT Type of Document:	("C" cases); Common Pleas Criminal ("B" cases); Miscellaneous ("M" cases); Execution ("EX" cases); "), Municpal Court Civil ("CV")
Case Number:	
Caption:	
Date Filed or Entered:	
Additional Identifying Information:	
Transmission of Documents: (In person pickup, By U.S	. Mail, By email)
Triple Certification/Exemplified Copies are \$3.00 per co	ertification:
All Certified documents are \$1.00 per PAGE;	
Non Certified copies are \$0.10 per page.	= \$
	Total due = \$
Copies <u>must</u> be paid before delivery of the request. If <u>must</u> include a money order along with a self-addresse either Ohio Law or Court order will be visibly marked mentioned paper costs will apply even if the record(s)	ed stamped envelope. Redactions made pursuant to . If records need to hand redacted, the above
You may mail your request to:	You may email your request to:
Hamilton County Clerk of Courts  1000 Main Street Room 315 Cincipnati Ohio 45202	recordsverify@cms.hamilton-co.org