

For Clerk Use Only
Date _____
Room: **121**
Time: **12:30 pm**

Hamilton County Municipal Court
Clerk of Courts, Civil Division
1000 Main Street, Room 115
Cincinnati, Ohio 45202

Case: _____

Petitioner

Vs.

State of Ohio
Bureau of Motor Vehicles

**Petition for driving privileges on
a BMV Out of State OVI/DRUG
suspension and/or fee payment plan.**

Now comes the Petitioner in the above captioned case and respectfully represents to the court that the said Petitioner's driver license is suspended due to an Out of State OVI/DRUG suspension and/or BMV reinstatement fees owed.

The Petitioner further states that the continued suspension of the privilege to operate a motor vehicle would cause an extreme hardship, the Petitioner is now requesting modified driving privileges.

I, the Petitioner, understand I will be required to provide a current insurance card and proof of employment/school on scheduled court date

Petitioner/Attorney (signature) ATTY. I.D.

Date

Address

Social Security Number

City, State, Zip Code

Driver License Number

Telephone

Date of Birth

Get to the courthouse a half hour before your court time to get through security.

HAMILTON COUNTY, OHIO

INSTRUCTIONS TO FILE FOR DRIVING PRIVILEGES ON:

BMV Non-Compliance Suspension / **BMV Out of State OVI Suspension BMV 12 Point Suspension / BMV Reinstatement Fee Payment Plan**

To file a motion, financial responsibility insurance (SR-22 or Bond) must be current and filed with the BMV *if required*. You must have all other suspensions in compliance. The Non-Compliance 2nd offense has a 1-year suspension with a 15-day mandatory suspension *without* privileges. The Non-Compliance 3rd and subsequent offenses have a 2-year suspension and a 30-day mandatory suspension *without* privileges.

THE FILING FEE IS \$116.00

1. **Hamilton County residents** start by calling the Hamilton County License Intervention Program 8:00am-3:30PM (513) 946-5153 to get Pre-screened. Your BMV record will be checked to determine if you are eligible to file, if so a Pre-Screen report form will be sent to you by e-mail.
2. The Pre-Screen report can be e-filed on the courtclerk.org website or you can take it to room 115 in the Court House to file your motion, pay the filing fee and get your court date.
3. **On the day of court, you must present** your automobile insurance, proof of employment, school schedules and any other documents for which you are applying for privileges.

If you fail to show these documents, you will be denied.

4. If granted, you **must** take the Court Order driving privileges to the BMV to be recorded on your record **BEFORE** you may drive. At that time the BMV will issue you a letter to renew or test if needed.

The letters to drive that have a payment plan are only valid as long as the monthly payments are made & financial responsibility is maintained. If you stop paying, the letter is void and you may not drive.