

For Clerk Use Only

Date _____

Room: **121**

Time: **12:30 pm**

Hamilton County Municipal Court
Clerk of Courts, Civil Division
1000 Main Street, Room 115
Cincinnati, Ohio 45202

Case: _____

Petitioner

Vs.

State of Ohio
Bureau of Motor Vehicles

**Petition for driving privileges on
a BMV Out of State OVI/DRUG
suspension and/or fee payment plan.**

Now comes the Petitioner in the above captioned case and respectfully represents to the court that the said Petitioner's driver license is suspended due to an Out of State OVI/DRUG suspension and/or BMV reinstatement fees owed.

The Petitioner further states that the continued suspension of the privilege to operate a motor vehicle would cause an extreme hardship, the Petitioner is now requesting modified driving privileges.

I, the Petitioner, understand I will be required to provide a current proof of insurance and proof of employment/school on scheduled court date

Petitioner/Attorney (signature) ATTY. I.D.

Date

Address

Social Security Number

City, State, Zip Code

Driver License Number

Telephone

Date of Birth

Get to the courthouse a half hour before your court time to get through security.

HAMILTON COUNTY MUNICIPAL COURT
Instructions to file for driving privileges -Please Read

BMV Out of State OVI/DRUG Suspension/ with reinstatement fee payment plan (if required)
Petition for Driving Privileges.

Ohio Revised Cods 4510.17/4510.021

Your Ohio Driver License has been suspended for a period of up to six (6) months by the Ohio
BMV for an out of state conviction of OVI/DRUG offense.

THE FILING FEE IS \$116.00

To file for these driving privileges, you must be in compliance with all other suspensions & have current financial responsibility insurance (SR-22 or Bond) on Ohio BMV record (if required). You will not be permitted to file if you have any open warrants and/or out of state suspensions.

1. **Hamilton County residents** may file at the Hamilton County Court House, 1000 Main St., Room 167 between the hours of 8:00 am – 11:00 AM or 1:00 PM - 3:00 PM. Upon arrival, sign in at the front desk and hand in this completed form. Your BMV record will be checked to determine if you are eligible to file.
2. If eligible; you will get a Pre-Screen report to take to room 115 in the Court House to file your motion, pay the filing fee of \$116.00 and get your court date. (Approximately 2 weeks away)
3. **On the day of court, you must present** your current proof of insurance, proof of employment, school schedules and any other documents for which you are applying for privileges.

If you fail to show these documents, you will be denied.

If granted, you **must** take the Court Order driving privileges to the Ohio BMV to be recorded on your driving record. At that time, you will be cleared to complete the written & driving test or renew license, if required. Once testing is passed you may drive with court order driving privileges.

The driving privileges that have a fee payment plan are only valid as long as a minimum \$50.00 monthly payment is made & financial responsibility is maintained. If you stop paying or receive a new suspension, the driving privileges will be voided and you may not drive.

Application form is on the reverse side of this document

You may only file for Occupational, Educational, Vocational and/or Medical purposes

Complete the following information:

Your name: _____ SS# _____ - _____ - _____ DOB: _____

Address: _____ Zip _____

Your **Employer, address, days & hours worked:** _____

Your **School name & address:** _____

Vocational, Your Children's school and/or daycare, address, drop off & pick up times _____

Household chores, choose one day with four (4) hour period: Day _____ Hours _____

Court: ALL COURT and/or PROBATION appearances approved, MUST carry proof of appearance.

Medical: ALL MEDICAL appointments approved, MUST carry proof of appointments.