

**HAMILTON COUNTY MUNICIPAL COURT
CINCINNATI, OHIO**

Plaintiff

vs.

Motion for Default Judgment

CASE NO. _____

Defendant(s)

Plaintiff moves the court to enter a default judgment against the defendant(s) listed above in accordance with the demand for relief on the grounds that said defendant(s) has/have failed to plead or otherwise defend. Plaintiff represents that said defendant(s) was/were properly served with a summons and a copy of the complaint and that at least **31 days** have passed since service of process.

Check one of the following:

The defendant(s) has/have **not appeared** in the action. This claim is only for **liquidated** damages in the amount of \$ _____
The clerk is requested to submit this motion to the court for immediate consideration.

The defendant(s) has/have **appeared** in the action. This claim is only for **liquidated** damages in the amount of \$ _____
You are required to send a copy of your motion to the defendant(s) and wait 7 days. You may submit you motion to the court for consideration after the end of the seven (7) days. **(YOU MUST COMPLETE THE CERTIFICATE OF SERVICE BELOW.)**

The defendant(s) has/have **not appeared** in the action. The damages are **unliquidated**. This motion is set for hearing on the amount of damages before the magistrate in **Rm. 121** of the Hamilton County Courthouse on _____ at **10:30 a.m.**
(You must obtain a hearing date at the time the motion is filed.)

The defendant(s) has/have **appeared** in the action. The damages are **unliquidated**. This motion is set for hearing on the amount of damages before the magistrate in **Rm. 121** of the Hamilton County Courthouse on _____ at **10:30 a.m.**
(You must obtain a hearing date at the time the motion is filed and **COMPLETE THE CERTIFICATE OF SERVICE BELOW.**)

Plaintiff/Attorney for Plaintiff's Signature
Attorney Registration Number: _____

Name: _____

Address: _____

City, State, Zip: _____

Phone No. _____

MAGISTRATE'S DECISION

The motion for default judgment is granted. The Magistrate recommends that judgment be entered in favor of the plaintiff against the above named defendant(s) in the sum of \$ _____ with interest amounting to \$ _____ making a total of \$ _____ and costs.

Date _____

Magistrate

DEFAULT JUDGMENT ENTRY

The motion for default judgment is granted. Judgment is rendered in favor of the plaintiff against the above named defendant(s) in the sum of \$ _____ with interest amounting to \$ _____ making a total of \$ _____ and costs.

The Magistrate's decision is adopted (if applicable) Date _____

Judge

CERTIFICATE OF SERVICE

I certify that a copy of the foregoing was served on defendant(s) by regular mail this _____ day of _____ 20_____

ORDER: NOTICE MAILED TO PARTIES
(FOR CLERK USE ONLY)

Plaintiff/Attorney for Plaintiff

ON: _____ BY: _____