



2025

ANNUAL REPORT

Serving the Public With Pride, Transparency, and Care

PAVAN V. PARIKH

Hamilton County Clerk of Courts



TABLE OF CONTENTS

- From the Clerk of Courts1
- Leadership Structure 2
- Stories from the Clerk’s Office 3
- Bailiff Division..... 5
- Auto Title & Passport Division 6
- Common Pleas Division 8
- Municipal Court Division 9
- Help Center..... 10
- Central Services.....13
- Human Resources14
- Locations Inside Back Cover

From the Clerk of Courts

“SERVING THE PUBLIC WITH PRIDE, TRANSPARENCY, AND CARE”

As we reflect on 2025, I am proud to share how the Hamilton County Clerk of Courts' Office continues to move forward, guided by our commitment to serving the public with pride, transparency, and care. Our focus in 2025 remained clear: deliver efficient, accountable services while never losing sight of the people behind every interaction.

Over the past year, our team embraced change while strengthening the fundamentals that matter most to the community we serve. Investments in modernization and streamlined operations have allowed us to work more efficiently and responsibly, ensuring public resources are used wisely. At the same time, we have remained deeply committed to transparency and accountability in our work, recognizing the trust placed in our office as stewards of public records, funds, and access to justice. In 2025 our legal divisions collected and distributed over \$53 million, and the Auto Title & Passport Division managed and distributed over \$81 million.

What truly defines 2025, however, is our people. Every day, our employees demonstrate professionalism, empathy, and dedication—often during moments that are stressful or emotional for those we serve. That commitment is reflected clearly in the voices of our customers. One visitor shared, *“I was so upset when I came, but I met a kind person who helped me out.”* Another wrote, *“Everyone is happy here. Wait times are always short. The staff is very knowledgeable and efficient.”*

We regularly hear how small moments make a lasting impact: *“We were immediately welcomed with a smile,”* *“They went above and beyond to make sure I received what I came there for,”* and *“I explained what I needed through tears and they understood my need.”* These experiences speak volumes about the care our staff brings to their work and the pride they take in serving the public.

Whether assisting customers in person or over the phone, our team remains focused on clear communication, respectful service, and thoughtful problem-solving. As one professional who works with courts daily shared, *“Everyone has always been extremely helpful and communicative. This makes things move a lot smoother.”* That consistency is something we value deeply and continue to strive for.

As we look ahead, we remain committed to strengthening the connection between the Clerk of Courts' Office and the community—continuing to modernize where it makes sense, while preserving the personal service that defines our office. Thank you for your trust, your feedback, and your engagement. It is an honor to serve Hamilton County with pride, transparency, and care.

Sincerely,



Pavan V. Parikh
Hamilton County Clerk of Courts



Leadership



Pavan V. Parikh
Clerk of Courts



Greg Brush
Chief Administrator



Susan Ayers
Chief Compliance Officer



Melissa Greenlea-Reed
Chief Financial Officer



Greg Muenchen
Chief Human Resources Officer



Annette Ready
Chief Information Officer



Athena Stefanou
Chief, Court Operations



Mike Briede
Chief Bailiff



Scott Sellins
Chief, Common Pleas Division



Jesslina Johnson
Chief, Municipal Division



Ryan Glandorf
Chief, Auto Title & Passport Division



Jason Alexander
Director, Central Services



Lori Jennings
Director, Communications



Jamie Rea
Director, Special Projects

Building Community Connections

AMERICA AT 250: HOW WILL HAMILTON COUNTY CELEBRATE?

In 2026, the Declaration of Independence will turn 250 years old! The Hamilton County Board of County Commissioners designated Clerk Parikh to be co-chair of the America 250-Ohio Hamilton County Committee, due to our office's dedicated work in preserving and telling our County's history. Along with Clerk Parikh, Cincinnati Museum Center CEO Elizabeth Pierce co-chairs the committee.

The committee includes around 25 representatives from diverse organizations—government agencies, nonprofits in arts and history, and community groups—working collaboratively to build awareness around America



250-Ohio in our corner of the state. Throughout 2025, members engaged the public through outreach, visiting village/township council sessions, and more to ensure

that the commemoration reflects Hamilton County's unique heritage and values.

Looking ahead to 2026, the committee will promote events that honor our past while inspiring future generations, including historical exhibits, cultural performances, and more. These efforts underscore our commitment to transparency, civic pride, and community connection as we prepare for this milestone anniversary.



HAMILTON COUNTY MILITARY & VETERAN APPRECIATION DAY

Here in Hamilton County, our active duty military and veteran community is thriving! It was our honor to help coordinate the Resource Fair for the second year of Hamilton County Military & Veteran Appreciation Day. There were nearly 100 partners providing onsite services to our community that day. 3,500 attendees met with various service providers, veterans received a free meal, and enjoyed entertainment including a showstopping fireworks display at the end of the event.

Clerk Parikh, a US Army Reserve veteran, also had the privilege of participating in a special presentation of our Hamilton County Court of Common Pleas and Municipal

Court Veterans Treatment Court. Two recent graduates of the program spoke on their transformative experience, inspiring all in attendance.



Hosting Clerks from Across Ohio in Cincinnati

The Hamilton County Clerk of Courts remains an active leader in the Ohio Clerk of Courts Association (OCCA), which has served as a vital resource for collaboration and legislative advocacy since 1940. In 2025, our office contributed significantly to statewide knowledge-sharing and policy development.

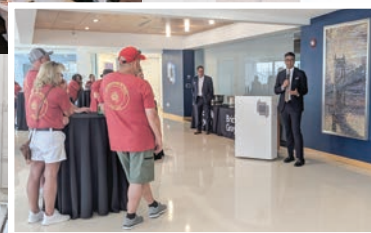
In June, our office was honored to host the annual OCCA summer conference in Downtown Cincinnati. Over 50 counties were represented, with nearly 120 people in attendance. Networking activities included a tour of restaurants and sights around the city thanks to the Cincinnati Connector, a Cincinnati Reds game, a meet-and-greet with Cincinnati Mayor, and former Clerk of Courts, Aftab Pureval, at a major Ohio law firm, Bricker Graydon, and a very special end-of-the-week reception and dinner at the National Underground Railroad Freedom Center. During the reception, NURFC CEO Woodrow Keown, Jr. welcomed our guests and shared about the history of

the museum and the significance of its location at the crossroads between slavery and freedom before the Civil War. We also welcomed former Hamilton County Clerk of Courts and current Supreme Court Justice Joe Deters who gave more context to the history of Clerks in our region.

The highlight of the summer conference was not just about showing how wonderful it is to tour around the Queen City—but about the opportunity to share our local educational resources with Clerk staff from across the state. We coordinated a session on VIA Character Strengths taught by the Nancy and David Wolf Holocaust & Humanity Center, as well as tips for building successful teams with Organizational Psychologist Dr. Henry Cohen. We also facilitated a Q&A with the Clerk of Court for the U.S. District Court for the Southern District of Ohio, Richard W. Nagel, and his office leadership, about the differences and similarities in federal, state, and county courts.

Beyond conferences, senior staff served on key OCCA committees focused on legislative review and best practices in title services. This involvement ensures that Hamilton County's voice helps shape statewide initiatives that promote efficiency, transparency, and equitable access to justice.

By sharing expertise and learning from peers, it strengthens the entire judicial system—advancing our commitment to serve the public with pride, transparency, and care.



Bailiff Division

The Bailiff Division of the Hamilton County Clerk of Courts provides courtroom security on the first and second floors of the Courthouse for Municipal Court, serves summonses and civil and criminal case subpoenas, and supervises set outs following court-ordered evictions. Hamilton County is the only Clerk of Courts in the State of Ohio with an armed Bailiff Division. Our bailiffs obtain certifications for the Law Enforcement Automated Data System (LEADS) and the Regional and National Crime Information Centers

(RCIC and NCIC). In addition, they maintain yearly firearm and taser certification. Prior to onboarding, all bailiffs earn a commission certificate of completion of the Ohio Peace Officer Training Academy (OPOTA) or complete a forty-hour OPOTA-Approved firearms training. They are also trained in De-Escalation Skills and attend Crisis Intervention Training (CIT) currently presented by Mental Health America of NKY & SWOH.

2025 BY THE NUMBERS

Criminal Bailiff Division



6,798

INMATE TRANSFERS TO/
FROM COURT



8,732

HOURS OF COURTROOM
SECURITY PROVIDED



176,058

CASES IN WHICH COURTROOM
SECURITY WAS PROVIDED

Civil Bailiff Division



14,937

SUMMONS SERVED



7,495

CRIMINAL AND CIVIL
SUBPOENAS SERVED



1,690

PHYSICAL EVICTIONS
EXECUTED

HIGHLIGHT

The History of our Bailiff Division: Celebrating 100 Years in 2026

Why is the Bailiff Division in Hamilton County led by the Clerk of Courts? The division traces its origins to the creation of the Municipal Court of Cincinnati in 1913, which replaced the city's Police Court and formally established bailiffs as part of court operations. Early on, bailiffs were organized into criminal and civil branches, later known as divisions, reflecting the court's dual jurisdiction. A pivotal change occurred in 1926 when state law made the Clerk of the Hamilton County Court of Common Pleas also the Clerk of the Municipal Court of Cincinnati, transferring appointment authority over bailiffs from the city to the county clerk. This shift sparked years of political tension, funding disputes, and legal challenges, particularly over civil service status and salary obligations. Despite

controversy, statutes continued to affirm the clerk's authority to appoint municipal court bailiffs while the city remained responsible for their pay. In 1964, concerns for safety led to Hamilton County bailiffs being armed and trained after violent assaults during service of court orders. The 1968 merger of city and county courts created the Hamilton County Municipal Court, expanding the bailiffs' role to countywide jurisdiction. Subsequent amendments to Ohio law repeatedly reaffirmed that Hamilton County bailiffs are appointed by the Clerk of Courts. As recently as 2018, state law continued to single out Hamilton County for this distinctive structure, confirming our Bailiff Division's truly unique place in Ohio's judicial system.



Auto Title and Passport Division

The Hamilton County Clerk of Courts Auto Title & Passport Division processes titles for motor vehicles including automobiles, motorcycles, mobile homes, travel trailers, campers, motor homes, boats, boat motors, all-terrain

vehicles (ATV), off-highway motorcycles, and jet skis. It also issues duplicates for lost and stolen titles if originally issued in the state of Ohio. The Downtown office issues Hamilton County watercraft registrations.

HIGHLIGHT

A Tradition of Excellent Customer Service

The Auto Title & Passport Division continues to set a high standard for customer service through professionalism, patience, and genuine care for the public. Customer feedback consistently highlights knowledgeable staff who take the time to explain complex processes clearly and calmly, with one customer noting, *"Everyone is happy here. Wait times are always short."* Visitors also frequently describe being welcomed with warmth and efficiency, sharing that they were *"immediately welcomed with a smile and directed to someone available to help."* Whether resolving complex title issues or guiding customers step-by-step through transactions, staff members demonstrate a strong commitment to accuracy and compassion. This dedication reflects the division's pride in public service and its ongoing focus on delivering reliable, respectful, and accessible service to every customer.



Next time you visit one of our offices, we invite you to scan the QR code around our customer counters and share your experience with us!



2025 BY THE NUMBERS



185,629

VEHICLE TITLES & DUPLICATE TITLES PROCESSED



1,207

WATERCRAFT TITLES & DUPLICATE TITLES PROCESSED

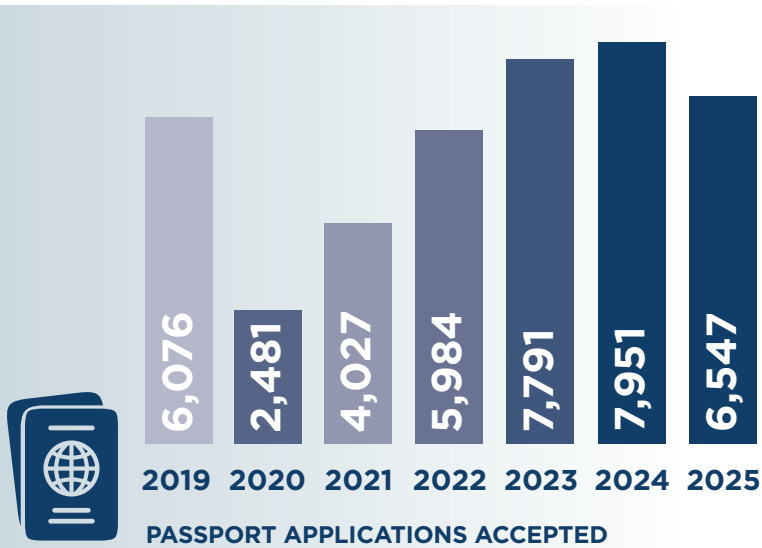


8,477

SALVAGE TITLES & DUPLICATE TITLES PROCESSED

TRAVELING THE WORLD... WITH THE HELP OF HAMILTON COUNTY CLERK OF COURTS!

In addition to providing title services, the Hamilton County Clerk of Courts Auto Title & Passport Division has been an official U.S. State Department Passport Acceptance Agent for many years. After a surge in applications in the years following the pandemic, application numbers have returned to pre-pandemic levels.



HIGHLIGHT

Community Application Acceptance Events

The Auto Title & Passport Division worked with several schools and community organizations to host 6 special passport application acceptance events in 2025, serving 87 people.



HIGHLIGHT

Sharing Passport Applications with New Citizens

The Clerk of Courts continued partnering with the United States District Court for the Southern District of Ohio to offer passport applications during naturalization ceremonies for new citizens. During the 47 ceremonies attended by our staff, approximately 2,614 new citizens received passport applications.



Common Pleas Division

The Court of Common Pleas Division of the Hamilton County Clerk of Courts processes and maintains cases related to the Court of Common Pleas including Civil, Criminal, and Domestic Relations as well as the First District Court of Appeals.

The Civil Division maintains all records relating to lawsuits such as personal injury, foreclosures, and business disputes. This division also records Ohio sales and income tax judgments for public record, and issues Certificates of Judgment and subpoenas.

The Criminal Division processes all adult felony cases. It also prepares for and coordinates Common Pleas

arraignments, and dockets and files all motions, entries, warrants, and summons relating to criminal cases. This division creates and processes all warrants and issues subpoenas for criminal cases, processes driver license suspensions sent to the Bureau of Motor Vehicles, and issues all checks for witness fees.

The Domestic Relations Division maintains all records related to marital and non-criminal domestic disputes.

The Appellate Division receives and maintains all records relating to cases that have been appealed to the First District Court of Appeals.

2025 BY THE NUMBERS

Civil



6,303

CIVIL COMPLAINTS PROCESSED



2,072

CIVIL PROTECTION ORDERS FILED

Criminal



7,290

CRIMINAL COMPLAINTS PROCESSED

Domestic Relations



1,914

DIVORCE CASES PROCESSED



1,434

DOMESTIC VIOLENCE PROTECTION ORDERS FILED

Appellate



726

COURT OF APPEALS CASES PROCESSED

HIGHLIGHT

Leadership transitions in the Common Pleas and Municipal Divisions

In 2025, we strengthened our leadership team with the promotion of two experienced professionals to division chief roles. Municipal Criminal Traffic Division Assistant Chief Jesslina Johnson was appointed Municipal Division Chief, and Common Pleas Assistant Chief Scott Sellins was named Common Pleas Division Chief, recognizing their proven leadership and deep institutional knowledge. Both bring years of experience and a clear vision for advancing efficiency,



accountability, and service within their respective divisions. Their leadership reflects a continued commitment to developing talent from within the

organization and ensuring continuity in operations. As the office looks ahead, this new division leadership positions the Clerk of Courts to meet evolving demands while maintaining high standards of service and integrity.

Municipal Court Division

The Municipal Court Division of the Hamilton County Clerk of Courts provides a variety of services to the court, general public, attorneys, and law enforcement. The division is split into a Criminal/Traffic Division and a Civil Division.

The Criminal/Traffic Division (MCT) processes and maintains criminal, traffic, and housing/zoning cases. The MCT Division's main functions include: accepting ticket payment, processing bonds, issuing arrest warrants, and facilitating search warrants.

The Civil Division (MCV) accepts and maintains all civil cases involving dollar amounts up to \$15,000. Civil cases include: landlord/tenant disputes, personal injury, contract disputes, small claims (up to \$6,000), evictions, rent escrow, garnishment collections, debtor trusteeships, and appeals to the Bureau of Motor Vehicles for 12-point driving suspensions.

2025 BY THE NUMBERS

Municipal Criminal/Traffic



55,847
MUNICIPAL CRIMINAL
TRAFFIC CASES FILED



\$5,102,921
TOTAL AMOUNT OF BOND POSTINGS



9,542
AVERAGE PIECES OF PAPER PROCESSED
SCANNED PER DAY

Municipal Civil



39,201
MUNICIPAL CIVIL
CASES FILED



15,210
TOTAL NUMBER OF
GARNISHMENTS FILED



3,148
AVERAGE PIECES OF PAPER PROCESSED
SCANNED PER DAY

HIGHLIGHT

Ohio Association of Municipal / County Court Clerks

Organized in 1958, "the purpose of this Association is to add to the knowledge of Municipal / County Court Clerks and Deputies, to improve Municipal Court administration, and to cooperate with other organizations dedicated to the improvement of municipal affairs." Our team regularly presents about best practices at the Association conferences. At this year's spring conference, Chief of Court Operations Athena Stefanou presented a session on Judgment Debtor Exams. At the winter conference, our Municipal Division Chief Jesslina Johnson, Assistant Municipal Civil Chief Jennifer Ventre, and Assistant Chief Compliance Officer Nick Anderson shared their expertise in a presentation on proper service in Municipal Court. These opportunities to gather and learn from our colleagues across the state are invaluable.



The Help Center

A PARTNERSHIP WITH THE UNIVERSITY OF CINCINNATI COLLEGE OF LAW

The Help Center provides the public with free education, information, and limited legal advice pertinent to legal issues in Hamilton County Municipal Court, the Court of Common Pleas, the First District Court of Appeals, and Juvenile Court.

Residents seeking legal assistance benefit from a dedicated team at the Help Center. Legal professionals, including attorneys partnered with the University of Cincinnati College of Law and paralegals employed by the Clerk of Courts, work together to provide guidance and support. The Clerk of Courts' Chief Compliance Officer Susan Ayers ensures the Center operates at the highest standards.

Throughout the year, the Center relies on the invaluable assistance of volunteers. Law students and summer interns from UC contribute alongside volunteer attorneys from private practice, ensuring consistent support for those in need. The Help Center offers a variety of resources, from in-person consultations and phone calls to self-help guides available online (cincyhelpcenter.org). They specialize in assisting individuals representing themselves in court, providing valuable guidance on courtroom procedures, tips for filling out forms, and instructions on legal filings.

2025 BY THE NUMBERS

ALL DIVISIONS



2,027

TOTAL APPOINTMENTS SCHEDULED FOR ATTORNEY MEETINGS EITHER BY PHONE OR IN-PERSON



24,789

TOTAL VISITORS BY PHONE AND IN-PERSON AT ALL LOCATIONS

MAIN COURTHOUSE



8,561

VISITORS



7,248

PHONE CALLS

FAMILY COURTS



4,272

VISITORS TO THE HELP CENTER JUVENILE COURT DIVISION



1,703

PHONE CALLS TO THE HELP CENTER JUVENILE DIVISION



62

VISITORS TO THE HELP CENTER DOMESTIC RELATIONS DIVISION

HIGHLIGHTS

Fourth Annual Access to Justice Symposium: Righting Historical Wrongs

The Fourth Annual Clerk of Courts Help Center Access to Justice Symposium welcomed over 100 attendees—our most ever! Participants engaged in sessions that included local and national experts who spoke on the systemic issues that hinder access to justice in the current day. Agnieszka Fryszman of Cohen Milstein shared an insightful keynote on international human rights law. Other sessions included:

- Eric Miller, Professor at Loyola Law School, *Recovering Reparations: Tulsa Reparations Litigation, “Conspiracies of Silence,” and Anti-Black Violence*
- Shannon Price, Limited Eviction Rep Program Attorney, and Audrey Woodward, UC College of Law Graduate, *Housing Insecurity & Evictions*



- Christian Ketter, Adjunct Professor at University of Illinois Chicago School of Law, *Birthright Citizenship & the 14th Amendment*
- A Panel on the *School-to-Prison Pipeline* featuring: Hamilton County Juvenile Court Judge Kari Bloom; Executive Director of SuperSeeds, Candice Tolbert; Managing Attorney at Legal Aid Society of Southwest Ohio, Stephanie Moes.



Help Center Attracts National Attention

The work of the Clerk of Courts Help Center attracted national attention in 2025, which will also continue through 2026.

Clerk Pavan Parikh attended the National Association of Counties (NACo) Annual Conference in Philadelphia in July. He gave a presentation about the Clerk of Courts Help Center and innovation in access to justice during the Justice and Public Safety Policy Steering Committee.



After a successful application partnered with the City of Cincinnati and University of Cincinnati College of Law, this

year it was announced that the national Access to Justice Network biennial conference will take place at the Cincinnati Convention Center from October 20-22, 2026. This three-day event will bring together over 400 leaders to collaborate, learn, and drive innovation forward. This effort builds upon the efforts of their predecessor, the Self-Represented Litigation Network (SRLN). The target market for conference attendees is non-profit legal service providers, government entities, and academic institutions. Previous conference attendees have come from across the United States, Canada and Island nations.



New Domestic Relations Court Help Center



Olivia Davis Rzesutock is our first DR Help Center attorney

In late 2025, the Help Center launched a Domestic Relations Court division. This division assists those with the greatest needs that appear in the Domestic Relations Court. To that end, they prioritize assisting unrepresented people in their pursuit of domestic violence protection orders while

helping the public with DR trial preparation. In the first few weeks of operations, 62 community members used the services of this new Help Center.



The Help Center

NEW EVICTION LIMITED REPRESENTATION PROGRAM'S SUCCESSES IN 2025

In late 2023, the Help Center partnered with Cincinnati City Council to host its first eviction docket observation. This event allowed interested members of the public to see how the eviction court operates and to get a general understanding of how cases get into eviction court. This has since become a recurring monthly event attended by a wide range of people that includes local leadership, students, physicians, and non-profit partners. The common refrain from attendees was that nearly all landlords were represented by an attorney while nearly all tenants went unrepresented. Seeing a need to be filled, the City of Cincinnati and the Help Center partnered to create a mechanism for same day tenant representation.



Eligible tenants can now access an attorney that may represent their interests in the hearing that determines whether the tenant may become unhoused. The program launched as a pilot on September 10, 2024, and was originally available to tenants residing within the City of Cincinnati who had a hearing scheduled on Tuesdays and Thursdays. The success of the program led to philanthropic investments by Interact for Health and the Greater Cincinnati Foundation. This is in addition to increased financial commitments by the Clerk of Courts, the Hamilton County Board of County Commissioners, and the City of Cincinnati. Because of these investments, this service is now available to any income-eligible tenant in Hamilton County with a hearing scheduled Tuesday through Friday. It is anticipated that this service will be available five days a week sometime in the spring of 2026.



THE STATISTICS PROVE THE SUCCESS OF THIS PROGRAM.

In 2025, the Help Center filed
929
notices of appearance
for tenants in need.

Over
94%
of tenants represented
obtained a positive outcome

as a result of the appearance (with success defined as either a continuance obtained or dismissal of the case).

Of the cases litigated to completion, over
87%
of the appearances resulted in a dismissal.

This success is due in significant part to investment by the City of Cincinnati in rental assistance that is available for tenants provided with limited representation by the Help Center.

In 2025, over
\$294,000.00
in City rent assistance was
provided for 129 households.

Not only does this program keep families housed, it helps to make housing providers whole.

Central Services Division

The Central Services Division of the Hamilton County Clerk of Courts encompasses many vital services provided across the County on behalf of the Clerk's Office. The Archiving & Preservation team ensures that all court records for Municipal Court, the Court of Common Pleas, the Domestic Relations Court, and the First District Court of Appeals are properly archived, which includes the

scanning, digitizing, and verifying of hundreds of thousands of records each year. The Mail Center team receives all incoming mail to the Hamilton County Courthouse and provides intra-county mail to 31 county government agencies/office locations throughout Hamilton County.

2025 BY THE NUMBERS



277,829

DOCUMENTS/IMAGES VERIFIED



514,965

MICROFILMED IMAGES DIGITIZED



1,551

OLD MUNICIPAL
TRAFFIC JACKETS SCANNED



31

AGENCIES/OFFICES SERVED
WITH INTRA-COUNTY MAIL

HIGHLIGHTS

Rediscovering Historical Records Through AI

In 2025, Central Services spearheaded a project to advance the preservation and accessibility of Hamilton County's complex judicial history through the use of artificial intelligence-assisted document indexing. Faced with centuries-old records damaged by fires, handwritten cursive, and inconsistent indexing, the office partnered with Medici Land Governance on a pilot program to make historical court records searchable for the first time.

This effort will improve access for genealogists, legal researchers, and the public. By carefully training the technology with representative samples and expert human review, the project reduced the impact of historical inconsistencies and human error. This initiative demonstrates how thoughtful innovation can both preserve the past and inform a more efficient, transparent future for public records.



Human Resources Division

WORKING AT THE CLERK OF COURTS

The Human Resources Division is dedicated to fostering a positive and productive work environment for all employees within the Clerk of Courts' Office. As the central hub for all HR-related matters, they play a crucial role in recruiting, retaining, and supporting a diverse and talented workforce.

Our team of experienced HR professionals is committed to upholding the highest standards of fairness, integrity, and transparency in all aspects of employment. They strive to

provide comprehensive services and support to employees at every stage of their careers, from recruitment and onboarding to professional development and beyond.

We are committed to being an employer of choice for the public sector and support an employee's right to unionize. We have approximately 39 employees who work within our one bargaining unit.

HIGHLIGHTS

Giving Back to the Community

Our employees are expected to represent our four core values: Respect, Kindness, Integrity, and Service. In 2025, we were proud to offer employees the opportunity to give back to the community through organized volunteer events. **In April of 2025 the Clerk's Office volunteered on two separate occasions with the Cincinnati Zoo & Botanical Garden.** Employees spent time gardening, mulching, planting and weeding at a school and community garden in Avondale that is managed by the Zoo.



New for the 2025-2026 school year, the office is participating in Adopt a Class. A small group of volunteers from every department of the Clerk's Office has been assigned a class at the School for Creative and Performing Arts within the Cincinnati Public School district. Volunteers meet with the students monthly where they discuss their roles in the Clerk's Office and engage in activities such as field trips and mock trials. These are designed to encourage the students to be inspired and consider the possibilities of their future careers.

During the holiday season, groups of employees also volunteered at the Freestore Foodbank in the Bea Taylor Market. They stocked shelves, checked out customers, and gathered carts to assist with a smooth shopping experience for all in the market.



A Summer in Public Service

The Clerk's Office had eight summer interns in 2025. In addition to departmental duties, they also observed court, met with Judges and worked as a group on projects. Thank you to this group for spending their summer in public service:

- Lindsey Mort, Northern Kentucky University, Compliance
- Shahmeer Pasha, University of Cincinnati, Finance
- Selena Peru, University of Louisville, HR Communications
- Brooke Davis, DePaul University, Common Pleas
- Emily Jones, University of Cincinnati, HR
- Mar'Kia Williams, The Ohio State University, Municipal
- Lael Ingram, Howard University, Communications
- Nia McGlothlin, University of Cincinnati, IT

CELEBRATING OUR EMPLOYEES

With over 200 employees, our annual awards are an important way to help strengthen our positive workplace culture and celebrate the efforts that drive our success. By recognizing and appreciating the dedication and accomplishments of our team, we create a workplace where people feel seen, supported, and valued.



This leads to better teamwork, higher performance, and greater job satisfaction. Celebrating employees' achievements is a meaningful way to build a workplace where everyone feels encouraged to do their best. In 2025, we were proud to honor these outstanding employees for their contributions.

EMPLOYEE OF THE YEAR AWARD

■ **Jill Jenkins - Auto Title & Passport Division**

The Employee of the Year Award recognizes an employee for their outstanding contributions, achievements, teamwork, and embodiment of our core values.

TEAM PLAYER AWARD

■ **David Roberts - Municipal Criminal Traffic Division**

The Team Player Award recognizes an employee who embodies exceptional collaboration, support, and dedication to the success of our team.

SUPERSTAR AWARD

■ **Ryan Montgomery - Common Pleas Division**

The Superstar Award honors an employee for their extraordinary contributions, dedication, and inspiration to others.

4-STAR AWARD

■ **Chip Pratt - Bailiff Division**

The 4-Star Award recognizes an employee who exemplifies the four foundational pillars of the Hamilton County Clerk of Courts' Office: Respect, Kindness, Integrity, and Service.

AMAZING ADDITION AWARD

■ **Nick Anderson - Administration**

The Amazing Addition Award recognizes a new employee, hired in 2025, who displayed extraordinary impact, enthusiasm, dedication, and willingness to contribute beyond expectations. .

EXCEPTIONAL LEADER AWARD

■ **Scott Sellins - Common Pleas Division**

The Exceptional Leader Award recognizes an outstanding leader who inspires and creates a culture of innovation and empowerment.

Celebrating Our Employees

RETIREMENTS AND WORK ANNIVERSARIES IN 2025

Our employees who chose a career in public service leave a lasting impact on the Clerk of Courts, helping us fulfill our mission to serve the people of Hamilton County in the best way we can. The hard work and dedication of the employees recognized here have helped shape our organization's success and make a real difference in the community over the years.

Retirement

We express our gratitude to those who retired from our office in 2025.

- Frank Gentile, Criminal Bailiff Division, 5 years
- Lowell Lowry, Criminal Bailiff Division, 10 years
- Deborah Yacchari, Central Services Division, 20 years
- Don Stadtmiller, Municipal Criminal Traffic Division, 29 years
- Veronica Sanders, Auto Title & Passport Division, 31 years
- Ava White, Municipal Criminal Traffic Division, 32 years
- Rick Ridout, Auto Title & Passport Division, 34 years
- Tony French, Municipal Criminal Traffic Division, 39 years
- Rick Hofmann, Common Pleas Division, 39 years
- Dennis Conroy, Municipal Criminal Traffic Division, 40 years
- Mike Wolf, Civil Bailiff Division, 40 years



Anniversary

We extend our congratulations to the employees who marked significant work anniversaries with the Clerk of Courts in 2025.

YEARS OF SERVICE AWARDS

5 Years

- Mary Ellen Blevins - Administration
- Terry Harper - Criminal Bailiff
- Michelle Roos - Auto Title (7 Hills)
- Julie Singler - Auto Title (Red Bank)

10 Years

- Ed Campbell - Criminal Bailiff
- Jack Cottrell - Common Pleas
- Steven Deimling - Auto Title (7 Hills)
- David Elma - Auto Title (Downtown)
- Julie Seta - Municipal Civil
- Robert Singleton - Criminal Bailiff
- Randall Slocum - Municipal Criminal Traffic
- Sheree Walters - Auto Title (Downtown)
- Katherine Wells - Auto Title (Downtown)
- Angie Wilburn - Auto Title (7 Hills)

20 Years

- David Roberts - Municipal Criminal Traffic

25 Years

- Jason Alexander - Administration
- Michael Aitken - Archive & Preservation
- Donna Dase - Municipal Civil
- Willa Davis - Domestic Relations
- Ronald Dowers - Mail Center
- Thelma Dressler - Auto Title (Downtown)
- Juqucetta Greene - Municipal Criminal Traffic
- Lajiyle Johnson - Municipal Criminal Traffic
- Brian Talmage - Domestic Relations
- Melissa Wolf - Common Pleas

30 Years

- Maria Dandridge - Domestic Relations

35 Years

- Jeffery Prem - Archive & Preservation



ADMINISTRATION

Hamilton County Courthouse

1000 Main Street, Room 375
Cincinnati, OH 45202

HELP CENTER

General Division

1000 Main Street, Room 113
Cincinnati, OH 45202

Juvenile Court & Domestic Relations Court Division

800 Broadway Street, 1st Floor
Cincinnati, OH 45202

COMMON PLEAS DIVISION

Appellate

230 East 9th Street, 12th Floor
Cincinnati, OH 45202

Civil & Criminal

Hamilton County Courthouse
1000 Main Street, Room 315
Cincinnati, OH 45202

Domestic Relations

800 Broadway Street, #347
Cincinnati, OH 45202

MUNICIPAL COURT DIVISION

Municipal Civil

Hamilton County Courthouse
1000 Main Street, Room 115
Cincinnati, OH 45202

Municipal Criminal/Traffic

Justice Center
1000 Sycamore Street, Room 112
Cincinnati, OH 45202

AUTO TITLE & PASSPORT DIVISION

Cincinnati (Downtown)

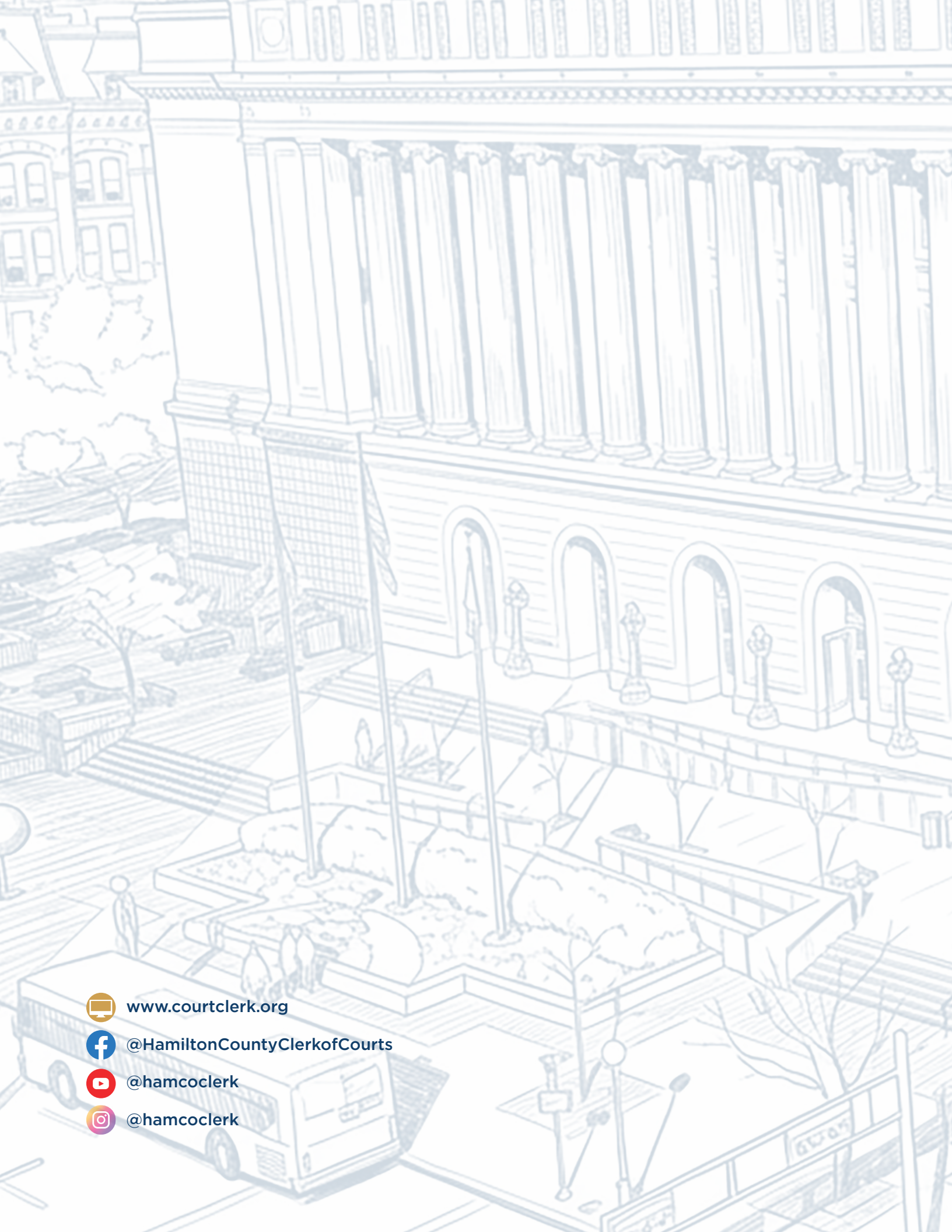
1001 Main Street
Cincinnati, OH 45202

Seven Hills

10964 Hamilton Avenue
Cincinnati, OH 45231

Red Bank Rd

3370 Red Bank Road
Cincinnati, OH 45227



www.courtclerk.org



@HamiltonCountyClerkofCourts



@hamcoclerk



@hamcoclerk