

Hamilton County Domestic Relations Court

Electronic Filing Guide



This guide is intended to supplement the Electronic Filing Guides issued by the Hamilton County Clerk of Courts office. To access the Clerk of Courts publications and sign up for electronic filing, please visit <https://cmsnet.hamiltoncountycourts.org/CourtClerkEfiling/>.

Filing a New Case – Page 2

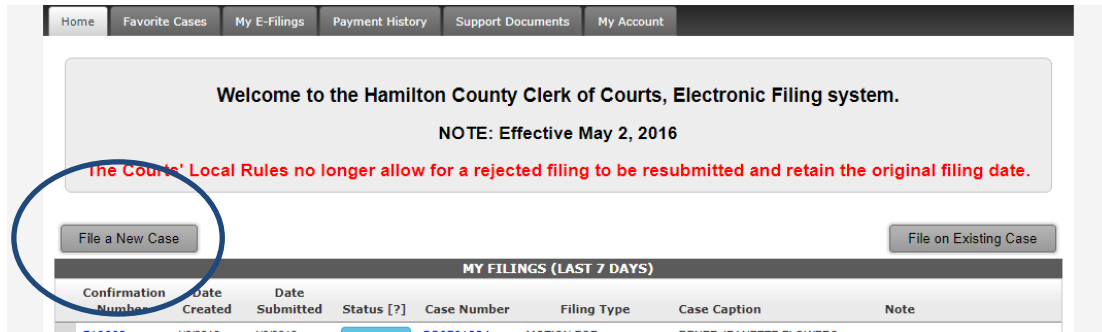
Filing on an Existing Case – Page 13

Website Filing Index – Page 21

Sample Notification Emails - Page 27

Filing a New Case

1. When you have successfully logged into the Clerk of Courts electronic filing website, you will land on the Home page. Click the **File a New Case** button.



2. You will be presented a series of dropdown boxes which will guide you to the type of case you wish to file. First select **COURT OF DOMESTIC RELATIONS** in the Court dropdown. Next select the **Type of Filing**. This example will be a divorce case.

New Case Filing

Fill out the form below and click [Save and Proceed] to start your e-filing.

Court:

Type of Filing:

Additional Info: (optional)

© 2019 Aftab Pureval, Hamilton County Clerk of Courts | All Rights Reserved | Privacy Policy
405-7017-30187

3. A new dropdown will appear where you can choose the type of divorce case to file. This example will be a **DIVORCE (WITH CHILDREN – NO 75N)**. Click **Save and Proceed**.

New Case Filing

Fill out the form below and click [Save and Proceed] to start your e-filing.

Court:

Type of Filing:

Additional Info: (optional)

© 2019 Aftab Pureval, Hamilton County Clerk of Courts | All Rights Reserved | Privacy Policy

- The next step in the process is **Add Party Members**. Here you add the plaintiff, defendant, child(ren), and third party information.
- We will enter information for the plaintiff, John Wayne. Select **PLAINTIFF** from the Party Role dropdown then fill in the party information. If you neglect to add required information, the program will display a red error message.

Add Party Members

Please provide an email address for this party.

Enter the Party Information. If the address information is unknown or the party is deceased click on that particular box above the address entry boxes which will then fade away. The system will add the waiver of service to that party automatically.

Add service if appropriate. Click the [Add This Party] button to add the party member to the filing. You can add an unlimited number of party members this way. When you are finished click the [Save and Proceed] button below the party member review section.

PARTY ROLE REVIEW

No parties have been added to this list yet. You may add one below.

ADD NEW PARTY

Party Role: PLAINTIFF

Name:

Date Of Birth:

Social Security Number:

Address: Unknown

UNITED STATES

Contact Information

	Phone	Carrier	
Cell:	<input type="text" value="(513) 987-6458"/>	<input type="text" value="AT&T"/>	<input type="button" value="+"/> <input type="button" value="-"/>
Home:	<input type="text" value="(859) 745-1145"/>		<input type="button" value="+"/> <input type="button" value="-"/>
Work:	<input type="text" value="(513) 458-9741"/>		<input type="button" value="+"/> <input type="button" value="-"/>

Select the type of service desired for each Defendant (Plaintiffs are not served) and enter the number of addresses in the box next to that type. You may select more than one type of service per Defendant.

Service Requested	# Addresses to Serve
<input type="checkbox"/> Express Mail	
<input type="checkbox"/> Foreign Sheriff	
<input type="checkbox"/> Special Process Server	
<input type="checkbox"/> Registered-International	
<input type="checkbox"/> Personal by Sheriff	

NOTE: If you click the Unknown checkbox next to Address: you will be prompted to upload an Affidavit for Service by Publication and a Legal Notice with the required divorce paperwork.

- Service is not required for the plaintiff so click the **Add This Party** button when all information is complete.

Personal by Sheriff

Residence by Sheriff

Service by Publication

Service Pursuant Civ.R. 5

Certified

- If the party has been successfully added to the case, their information will be displayed in the **Party Role Review** section. If you make a mistake, click the edit button to edit the party information.

Add service if appropriate. Click the [Add This Party] button to add the party member to the filing.
 You can add an unlimited number of party members this way.
 When you are finished click the [Save and Proceed] button below the party member review section.

PARTY ROLE REVIEW														
PLAINTIFF 1	JOHN ALBERT WAYNE 546 WESTERN AVE CINCINNATI, OH 45231	No service requested												
<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; border-bottom: 1px solid black;">CONTACT</th> <th style="text-align: left; border-bottom: 1px solid black;">PHONE</th> <th style="text-align: left; border-bottom: 1px solid black;">EMAIL</th> </tr> </thead> <tbody> <tr> <td>CELL</td> <td>(513) 987-6458</td> <td></td> </tr> <tr> <td>HOME</td> <td>(859) 745-1145</td> <td>johnwayne@cowboymail.com</td> </tr> <tr> <td>WORK</td> <td>(513) 458-9741</td> <td></td> </tr> </tbody> </table>			CONTACT	PHONE	EMAIL	CELL	(513) 987-6458		HOME	(859) 745-1145	johnwayne@cowboymail.com	WORK	(513) 458-9741	
CONTACT	PHONE	EMAIL												
CELL	(513) 987-6458													
HOME	(859) 745-1145	johnwayne@cowboymail.com												
WORK	(513) 458-9741													

ADD NEW PARTY

- Next, select DEFENDANT, add the defendant party information, and designate a type of service. Once you check a **Service Requested** type, a corresponding text box appears in the **# Addresses to Serve** column. Enter the correct number of address for that service type in the text box.

ADD NEW PARTY																					
Party Role: DEFENDANT																					
Name: ANNIE <small>Middle Name</small> OAKLEY																					
Date Of Birth: 11/17/1944																					
Social Security Number: *****8456																					
Address: <input type="checkbox"/> Unknown																					
UNITED STATES																					
890 BUFFALO BILL RD																					
OAKLEY	OHIO 45105																				
Contact Information																					
Cell: (514) 875-5445	Carrier: VERIZON																				
Home: (513) 451-8584	Email: annieoakley@cowgirlmail.com																				
Work: (517) 854-5555																					
Select the type of service desired for each Defendant (Plaintiffs are not served) and enter the number of addresses in the box next to that type. You may select more than one type of service per Defendant.																					
<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; border-bottom: 1px solid black;">Service Requested</th> <th style="text-align: left; border-bottom: 1px solid black;"># Addresses to Serve</th> </tr> </thead> <tbody> <tr> <td><input type="checkbox"/> Express Mail</td> <td></td> </tr> <tr> <td><input type="checkbox"/> Foreign Sheriff</td> <td></td> </tr> <tr> <td><input type="checkbox"/> Special Process Server</td> <td></td> </tr> <tr> <td><input type="checkbox"/> Registered-International</td> <td></td> </tr> <tr> <td><input type="checkbox"/> Personal by Sheriff</td> <td></td> </tr> <tr> <td><input type="checkbox"/> Residence by Sheriff</td> <td></td> </tr> <tr> <td><input type="checkbox"/> Service by Publication</td> <td></td> </tr> <tr> <td><input type="checkbox"/> Service Pursuant Civil Rule 5</td> <td></td> </tr> <tr> <td><input checked="" type="checkbox"/> Certified</td> <td style="text-align: center;">1</td> </tr> </tbody> </table>	Service Requested	# Addresses to Serve	<input type="checkbox"/> Express Mail		<input type="checkbox"/> Foreign Sheriff		<input type="checkbox"/> Special Process Server		<input type="checkbox"/> Registered-International		<input type="checkbox"/> Personal by Sheriff		<input type="checkbox"/> Residence by Sheriff		<input type="checkbox"/> Service by Publication		<input type="checkbox"/> Service Pursuant Civil Rule 5		<input checked="" type="checkbox"/> Certified	1	
Service Requested	# Addresses to Serve																				
<input type="checkbox"/> Express Mail																					
<input type="checkbox"/> Foreign Sheriff																					
<input type="checkbox"/> Special Process Server																					
<input type="checkbox"/> Registered-International																					
<input type="checkbox"/> Personal by Sheriff																					
<input type="checkbox"/> Residence by Sheriff																					
<input type="checkbox"/> Service by Publication																					
<input type="checkbox"/> Service Pursuant Civil Rule 5																					
<input checked="" type="checkbox"/> Certified	1																				
Add This Party																					

- Once all information is complete, click **Add This Party**.

10. The plaintiff and defendant information should display in the **Party Role Review** section.

PARTY ROLE REVIEW		
PLAINTIFF 1	JOHN ALBERT WAYNE 546 WESTERN AVE CINCINNATI, OH 45231	No service requested
	CONTACT PHONE EMAIL	
	CELL (513) 987-8458	
	HOME (859) 745-1145 johnwayne@cowboymail.com	
	WORK (513) 458-9741	
DEFENDANT 1	ANNIE OAKLEY 890 BUFFALO BILL RD OAKLEY, OH 45105	Certified (1)
	Social Security Number: ***-**-8456	
	CONTACT PHONE EMAIL	
	CELL (514) 875-5445	
	HOME (513) 451-8584 annieoakley@cowgirlmail.com	
	WORK (517) 854-5555	

11. Next select **CHILDREN** in the **Party Role** dropdown box to add a child to the case.

ADD NEW PARTY		
Party Role:	CHILDREN	
Name:	Wyatt	Earp
	<i>Middle Name</i>	
Date Of Birth:	6/20/2010	
Social Security Number:	*****7849	
<input type="button" value="Add This Party"/>		
<input type="button" value="Cancel this Filing"/> <input type="button" value="Save and Proceed"/>		

12. When all information for the child is entered, click **Add This Party**.

13. The Party Role Review will now display the plaintiff, defendant, and child.

PARTY ROLE REVIEW		
PLAINTIFF 1	JOHN ALBERT WAYNE 546 WESTERN AVE CINCINNATI, OH 45231	No service requested
	CONTACT PHONE EMAIL	
	CELL (513) 987-8458	
	HOME (859) 745-1145 johnwayne@cowboymail.com	
	WORK (513) 458-9741	
DEFENDANT 1	ANNIE OAKLEY 890 BUFFALO BILL RD OAKLEY, OH 45105	Certified (1)
	Social Security Number: ***-**-8456	
	CONTACT PHONE EMAIL	
	CELL (514) 875-5445	
	HOME (513) 451-8584 annieoakley@cowgirlmail.com	
	WORK (517) 854-5555	
CHILDREN 1	WYATT EARP	
	Social Security Number: ***-**-7849	

14. At this point we are finished adding parties to the filing. Click the button at the bottom right, **Save and Proceed**.

Residence by Sheriff
 Service by Publication
 Service Pursuant Civil Rule 5
 Certified

Add This Party

Cancel this Filing

Save and Proceed

15. The next screen is **Additional Information**. You may select multiple grounds if necessary. The **Previous Case** number refers to any previously filed DR (Domestic Relations) or DV (Domestic Violence) cases filed with these same parties. The program will retrieve and display the previous case caption when you tab through. Click **Save and Proceed** when finished entering information.

Home Favorite Cases My E-Filings Payment History Support Documents My Account

New Case Filing >> Party Setup >> Additional Information >> Documents >> Payment >> Verification >> Confirmation

Additional Information

Date Of Marriage: 10/8/1984

Date Of Separation: 10/9/1985

Grounds: INCOMPATIBILITY, WILLFULL ABSENCE FOR 1 YEAR, GROSS NEGLECT OF DUTY

Previous Case: DR 12 01245 121

Clear Case

Cancel this Filing

Save and Proceed

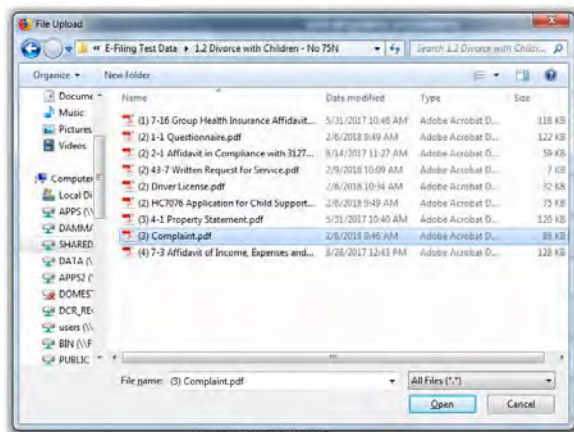
16. The next screen is where we upload the required divorce case forms. We initially selected **DIVORCE (WITH CHILDREN – NO 75N)** as our new case filing type. The section **Add Required Documents** lists all forms that are required for our selected new case type. Note that the **Mandatory Disclosure Order** and **Administrative Restraining Order** are automatically provided to the filing.

Add Documents

Please attach any PDF documents to support your filing. Click the [Select] button to open a navigation window. Navigate to and select your PDF document, open it and then enter the document's number of pages. Click [Add This Document]. When you are finished click the [Save and Proceed] button below the Document Review section.

Document Description	Document	Pages
DIVORCE (WITH CHILDREN - NO 75N)	<input type="button" value="Select"/>	<input type="text"/> <small>(max 9999)</small>
PROPERTY STATEMENT	<input type="button" value="Select"/>	<input type="text"/> <small>(max 9999)</small>
AFFIDAVIT OF INCOME AND EXPENSES	<input type="button" value="Select"/>	<input type="text"/> <small>(max 9999)</small>
AFFIDAVIT IN COMPLIANCE WITH O.R.C. 3127.23	<input type="button" value="Select"/>	<input type="text"/> <small>(max 9999)</small>
GROUP HEALTH INSURANCE AFFIDAVIT	<input type="button" value="Select"/>	<input type="text"/> <small>(max 9999)</small>
IV-D APPLICATION	<input type="button" value="Select"/>	<input type="text"/> <small>(max 9999)</small>
QUESTIONNAIRE	<input type="button" value="Select"/>	<input type="text"/> <small>(max 9999)</small>
PLAINTIFF'S DRIVER'S LICENSE/STATE ID	<input type="button" value="Select"/>	<input type="text"/> <small>(max 9999)</small>
WRITTEN REQUEST FOR SERVICE (CERTIFIED MAIL)	<input type="button" value="Select"/>	<input type="text"/> <small>(max 9999)</small>
MANDATORY DISCLOSURE ORDER		<i>Automatically Provided</i>
ADMINISTRATIVE RESTRAINING ORDER		<i>Automatically Provided</i>

17. The first listing is **DIVORCE (WITH CHILDREN- NO 75N)** and is referring to the Complaint for Divorce. Click the **Select** button to the right of the caption which will open a navigation window. Navigate to the folder your documents are stored and select the PDF document for Complaint for Divorce, then click **Open**.



18. Your Complaint document is now uploaded in place of the **Select** button. If you need to remove the Complaint and start the upload process over, click **Remove**. You still need to enter the number of pages for the Complaint you have uploaded. You may want to add the number of pages to the title of the document to assist you in this process. In our example, the document is called **(3) Complaint.pdf** with 3 being the number of pages. Enter the number of pages in the corresponding text box to the right.

ADD REQUIRED DOCUMENTS		
Document Description	Document	Pages
DIVORCE (WITH CHILDREN - NO 75N)	(3) Complaint.pdf Remove	3 (max: 9999)
PROPERTY STATEMENT	Select	<input type="text"/> (max: 9999)

19. Repeat the upload process for each required document. When all documents have been uploaded, click **Add Required Documents**. If the electronic filing program detects that the actual number of pages for a document does not match the number entered, you will receive a prompt informing you of the issue. The program is counting pages for copy cost purposes.

20. Once the documents are accepted by the program, the **Add Documents** screen presents all the uploaded documents. You can view or edit the documents from this page. If all the documents are fine but you need to upload additional filings, click the **Document** **Typed** dropdown in the **Add New Document** section at the bottom.

Add Documents

Please attach any PDF documents to support your filing. Click the [Select] button to open a navigation window. Navigate to and select your PDF document, open it and then enter the document's number of pages. Click [Add This Document]. When you are finished click the [Save and Proceed] button below the Document Review section.

View	Document Type	Title	Format	Pages	Edit	Delete
	DIVORCE (WITH CHILDREN - NO 75N)	JOHN v ANNE	PDF	3		
	PROPERTY STATEMENT		PDF	3		
	AFFIDAVIT OF INCOME AND EXPENSES		PDF	4		
	AFFIDAVIT IN COMPLIANCE WITH O.R.C. 3127.23		PDF	2		
	GROUP HEALTH INSURANCE AFFIDAVIT		PDF	1		
	MANDATORY DISCLOSURE ORDER	MANDATORY DISCLOSURE ORDER	PDF	1		
	ADMINISTRATIVE RESTRAINING ORDER	ADMINISTRATIVE RESTRAINING ORDER	PDF	1		
	N-D APPLICATION		PDF	2		
	QUESTIONNAIRE		PDF	2		
	PLAINTIFF'S DRIVER'S LICENSE/STATE ID		PDF	2		
	WRITTEN REQUEST FOR SERVICE (CERTIFIED MAIL)		PDF	1		

ADD NEW DOCUMENT

Document Type:

Document:

Number of Pages: (max: 9999)

21. For this example, we will select **PLAINTIFF’S PROOF OF PARENTING CLASS** from the dropdown.

22. Navigate to the folder containing the parenting class certificate, upload the document, and enter the number of pages. To finish, click **Add This Document**.

23. Plaintiff’s Proof of Parenting Class has been added to the list of uploaded documents.

Add Documents

Please attach any PDF documents to support your filing. Click the [Select] button to open a navigation window. Navigate to and select your PDF document, open it and then enter the document's number of pages. Click [Add This Document]. When you are finished click the [Save and Proceed] button below the Document Review section.

View	Document Type	Title	Format	Pages	Edit	Delete
	DIVORCE (WITH CHILDREN - NO 75N)	JOHN v ANNIE	PDF	3		
	PROPERTY STATEMENT		PDF	3		
	AFFIDAVIT OF INCOME AND EXPENSES		PDF	4		
	AFFIDAVIT IN COMPLIANCE WITH O.R.C. 3127.23		PDF	2		
	GROUP HEALTH INSURANCE AFFIDAVIT		PDF	1		
	MANDATORY DISCLOSURE ORDER	MANDATORY DISCLOSURE ORDER	PDF	1		
	ADMINISTRATIVE RESTRAINING ORDER	ADMINISTRATIVE RESTRAINING ORDER	PDF	1		
	IV-D APPLICATION		PDF	2		
	QUESTIONNAIRE		PDF	2		
	PLAINTIFF'S DRIVER'S LICENSE/STATE ID		PDF	2		
	PLAINTIFF'S PROOF OF PARENTING CLASS		PDF	2		
	WRITTEN REQUEST FOR SERVICE (CERTIFIED MAIL)		PDF	1		

24. We are finished uploading documents so we can click **Save and Proceed** to the next step.

25. The **PAYMENT** screen summarizes the **Cost for Filing** and shows the **Copy Cost Breakdown**.

Convenience Fees for Credit Card Usage

The Board of County Commissioners has signed Resolution Number P007-09 which authorizes the County Administrator to enter a financial arrangement with Point & Pay for collecting a convenience fee for financial transaction devices used to make payments owed the County. This was NOT instituted by the Clerk who is compelled to implement it. This includes electronic filing credit card charges. The fee varies according to the amount to be charged. The fee schedule for Point & Pay can be found at http://www.courtclerk.org/forms/ppp_efiling.pdf.

Payment method: Primary (PREFERRED) ▼

Billing Address: UNITED STATES ▼
 800 BROADWAY
 CINCINNATI OHIO 45202

Phone Number: (513) 946-9109

Name on Card: CDR TESTUSER

Credit Card: **** * -7754

Expires: 12 2033

Cost for Filing		
Divorce (With Children - No 75N)	1 @	\$375.00 \$375.00
Property Statement	1 @	\$0.00 \$0.00
Affidavit of Income and Expenses	1 @	\$0.00 \$0.00
Affidavit In Compliance With O.R.C. 3127.23	1 @	\$0.00 \$0.00
Group Health Insurance Affidavit	1 @	\$0.00 \$0.00
Mandatory Disclosure Order	1 @	\$0.00 \$0.00
Administrative Restraining Order	1 @	\$0.00 \$0.00
lv-D Application	1 @	\$0.00 \$0.00
Questionnaire	1 @	\$0.00 \$0.00
Plaintiff's Driver's License/State Id	1 @	\$0.00 \$0.00
Plaintiff's Proof of Parenting Class	1 @	\$0.00 \$0.00
Written Request for Service (Certified Mail)	1 @	\$9.00 \$9.00
Waiver of Service	1 @	\$0.00 \$0.00
Subtotal:		\$384.00
Convenience Fee:		\$8.95
Total Amount:		\$392.95

Copy Cost Breakdown			
	Pages	Copies	Total
Divorce (With Children - No 75N)	3	1	3
Property Statement	3	1	3
Affidavit of Income and Expenses	4	1	4
Affidavit In Compliance With O.R.C. 3127.23	2	1	2
Group Health Insurance Affidavit	1	1	1
Mandatory Disclosure Order	1	1	1
Administrative Restraining Order	1	1	1
lv-D Application	2	1	2
Written Request for Service (Certified Mail)	1	1	1
Total Pages:			18

Filing As

Name: CDR TESTUSER
 Address: 800 BROADWAY
 CINCINNATI, OH 45202

E-mail Address: DAMMANN@CMS.HAMILTON-CO.ORG

If the above contact information is not correct, please contact the E-filing Coordinator at (513) 946-5612 or EfilingClerk@cms.hamilton-co.org

I certify that the information I am submitting with this filing is complete and correct and I am, or I represent the person listed under the 'Filing As' header. I understand my failure to provide complete and accurate information may result in my filing being rejected.

In addition, I authorize the Clerk of Courts to charge my credit card and/or copy cost account for any fees and/or copy cost related to user error that are not listed above to prevent an e-filing from being rejected.

Cancel this Filing

Save and Proceed

26. To accept the terms, click the checkbox certifying the filing information and authorizing the credit card charges. Click Save and Proceed.

If the above contact information is not correct, please contact the E-filing Coordinator at (513) 946-5612 or EfilingClerk@cms.hamilton-co.org

I certify that the information I am submitting with this filing is complete and correct and I am, or I represent the person listed under the 'Filing As' header. I understand my failure to provide complete and accurate information may result in my filing being rejected.

In addition, I authorize the Clerk of Courts to charge my credit card and/or copy cost account for any fees and/or copy cost related to user error that are not listed above to prevent an e-filing from being rejected.

Cancel this Filing

Save and Proceed

27. The **Filing Review** screen gives one last opportunity to review the information before submitting the filing to the Court. You can access **Edit** functions to correct party information or improperly uploaded documents. If everything is fine, click the **Submit** button on the bottom right.

Below is a summary of the E-Filing data you have entered. To modify any of the data please use the navigation links above or the [Edit] links to the right of each heading. If the data below is correct click the [Submit] button to submit this E-Filing.

Case Category: DOMESTIC RELATIONS FILINGS
 Type of Filing: DIVORCE (WITH CHILDREN - NO 75N)
 Filed By: CDR TESTUSER

PARTY ROLE REVIEW		
PLAINTIFF 1	JOHN ALBERT WAYNE 546 WESTERN AVE CINCINNATI, OH 45231	No service requested
DEFENDANT 1	ANNE OAKLEY 890 BUFFALO BILL RD OAKLEY, OH 45105	Certified (1)
CHILDREN 1	WYATT EARP	

DOCUMENT REVIEW			
Document Type	Title	Format	Pages
	DIVORCE (WITH CHILDREN - NO 75N)	JOHN v ANNE	PDF 3
	PROPERTY STATEMENT		PDF 3
	AFFIDAVIT OF INCOME AND EXPENSES		PDF 4
	AFFIDAVIT IN COMPLIANCE WITH O.R.C. 3127.23		PDF 2
	GROUP HEALTH INSURANCE AFFIDAVIT		PDF 1
	MANDATORY DISCLOSURE ORDER	MANDATORY DISCLOSURE ORDER	PDF 1

Affidavit of Income and Expenses	1 @	\$0.00	\$0.00
Affidavit in Compliance With O.R.C. 3127.23	1 @	\$0.00	\$0.00
Group Health Insurance Affidavit	1 @	\$0.00	\$0.00
Mandatory Disclosure Order	1 @	\$0.00	\$0.00
Administrative Restraining Order	1 @	\$0.00	\$0.00
Iv-D Application	1 @	\$0.00	\$0.00
Questionnaire	1 @	\$0.00	\$0.00
Plaintiff's Driver's License/State Id	1 @	\$0.00	\$0.00
Plaintiff's Proof of Parenting Class	1 @	\$0.00	\$0.00
Written Request for Service (Certified Mail)	1 @	\$9.00	\$9.00
Waiver of Service	1 @	\$0.00	\$0.00
Subtotal:			\$384.00
Convenience Fee:			\$8.95
Total Amount:			\$392.95
VISA ****_****_7754			

Copy Cost Breakdown			
	Pages	Copies	Total
Divorce (With Children - No 75N)	3	1	3
Property Statement	3	1	3
Affidavit of Income and Expenses	4	1	4
Affidavit in Compliance With O.R.C. 3127.23	2	1	2
Group Health Insurance Affidavit	1	1	1
Mandatory Disclosure Order	1	1	1
Administrative Restraining Order	1	1	1
Iv-D Application	2	1	2
Written Request for Service (Certified Mail)	1	1	1
Total Pages:			18

Cancel this Filing

Submit

28. The final screen is **Filing Confirmation**. You are provided the Confirmation Number, and given the opportunity to print the confirmation screen for your records.

New Case Filing ►► Party Setup ►► Additional Information ►► Documents ►► Payment ►► Verification ►► Confirmation

FILING CONFIRMATION

Your filing has been submitted. Below is a summary of this transaction you may [Print] or copy for your records.

Confirmation Number: 719803
 Case Category: DOMESTIC RELATIONS FILINGS
 Type of Filing: DIVORCE (WITH CHILDREN - NO 75N)
 Filing Date: 4/10/2019
 Filing Time: 01:09 PM

PARTY ROLE INFORMATION

PLAINTIFF 1	JOHN ALBERT WAYNE 546 WESTERN AVE CINCINNATI, OH 45231	No service requested
DEFENDANT 1	ANNIE OAKLEY 890 BUFFALO BILL RD OAKLEY, OH 45105	Certified (1)
CHILDREN 1	WYATT EARP	

DOCUMENT INFORMATION

Document Type	Title	Format	Pages
DIVORCE (WITH CHILDREN - NO 75N)	JOHN v ANNIE	PDF	3
PROPERTY STATEMENT		PDF	3
AFFIDAVIT OF INCOME AND EXPENSES		PDF	4
AFFIDAVIT IN COMPLIANCE WITH O.R.C. 3127.23		PDF	2
GROUP HEALTH INSURANCE AFFIDAVIT		PDF	1
MANDATORY DISCLOSURE ORDER	MANDATORY DISCLOSURE ORDER	PDF	1
ADMINISTRATIVE RESTRAINING ORDER	ADMINISTRATIVE RESTRAINING ORDER	PDF	1
MEDICATION		PDF	2

29. The filing appears in the My Filings list in confirmation number order.

Welcome to the Hamilton County Clerk of Courts, Electronic Filing system.
NOTE: Effective May 2, 2016
 The Courts' Local Rules no longer allow for a rejected filing to be resubmitted and retain the original filing date.

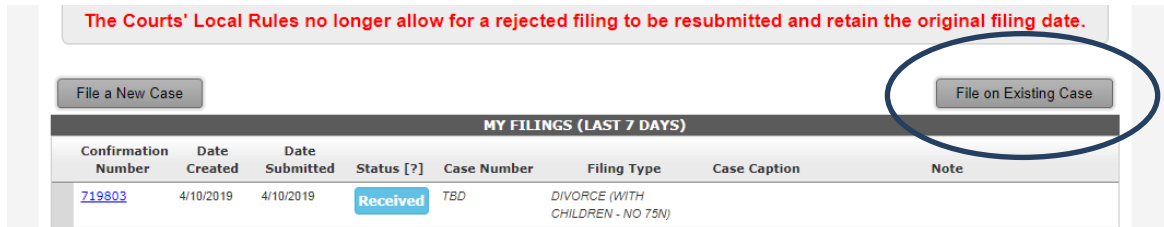
File a New Case File on Existing Case

MY FILINGS (LAST 7 DAYS)

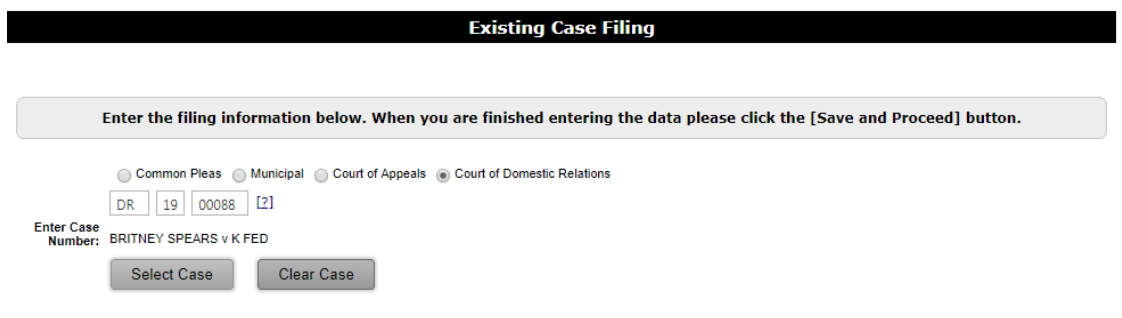
Confirmation Number	Date Created	Date Submitted	Status [?]	Case Number	Filing Type	Case Caption	Note
719803	4/10/2019	4/10/2019	Received	TBD	DIVORCE (WITH CHILDREN - NO 75N)		
719802	4/9/2019	4/9/2019	Received	DR0701234	MOTION FOR CONTEMPT OF MEDICAL EXPENSES	RENEE JEANETTE FLOWERS vs. DANILE L FLOWERS	
719801	4/9/2019	4/9/2019	Received	TBD	DIVORCE (NO CHILDREN - NO 75N)		
719797	4/9/2019	4/9/2019	Received	DR0701234	MOTION FOR CONTEMPT	RENEE JEANETTE FLOWERS vs.	

File on an Existing Case

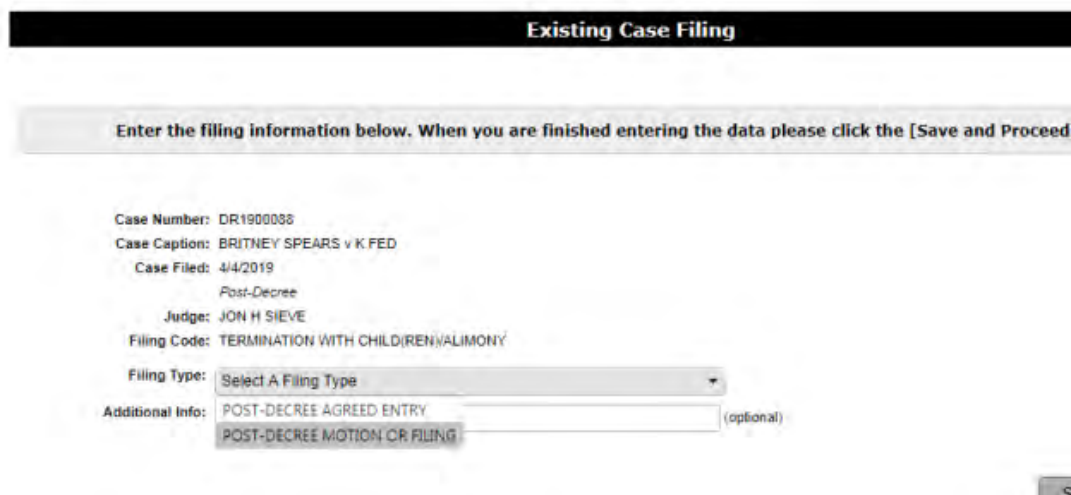
1. When you have successfully logged into the Clerk of Courts electronic filing website, you will land on the Home page. Click the **File on Existing Case** button.



2. Select the **Court of Domestic Relations** radio button and enter the case number. If the case caption is correct, click **Select Case**.



3. This next screen presents a series of dropdown boxes to narrow the post-decree filing type. First select either **Post-Decree Agreed Entry** or **Post-Decree Motion or Filing**.



4. For our example we will select **Post-Decree Motion or Filing**. This gives us another dropdown box to further refine our filing type. We will select **Motion for Contempt of Child Support**.

The screenshot shows a web browser window with the URL <https://cmsnet.hamiltoncountycourts.org/EfilingTest/WFEG010.aspx?q=uodCICmjOMkJHdqSy-qLwo1Hxo8>. The page has a blue header with the word 'Con' and a navigation menu with 'Home' and 'Favorite Cases'. A dropdown menu is open, listing various filing types. 'MOTION FOR CONTEMPT OF CHILD SUPPORT' is highlighted. Below the menu, there are fields for 'Case Number:', 'Case Caption:', 'Case Filed:', 'Judge:', 'Filing Code:', and 'Filing Type:'. The 'Filing Type' dropdown is currently set to 'MOTION FOR CONTEMPT OF CHILD SUPPORT'. There is also an 'Additional Info:' field with '(optional)' next to it. A 'Save and Proceed' button is visible at the bottom right.

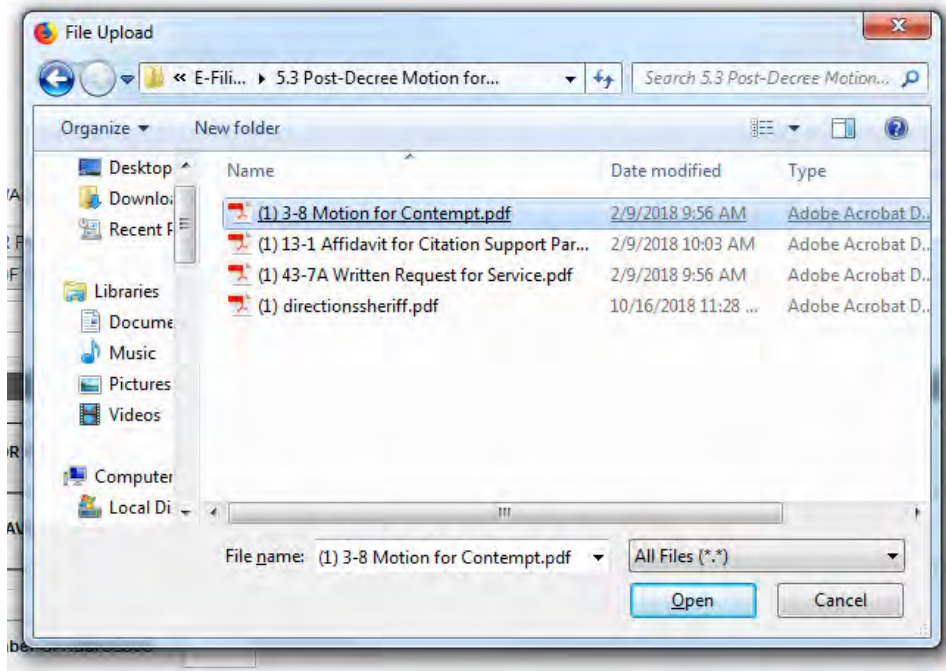
5. Once the filing type has been selected, the electronic filing program will present the list of required documents that need to be uploaded.

The screenshot shows the 'ADD REQUIRED DOCUMENTS' screen. At the top, it displays case information: 'Case Number: DR1900088', 'Case Caption: BRITNEY SPEARS v K FED', 'Case Filed: 4/4/2019', 'Pre-Decree', 'Judge: JON H SIEVE', and 'Filing Code: TERMINATION WITH CHILD(REN)/ALIMONY'. Below this, the 'Filing Type' is set to 'PRE-DECREE MOTION OR FILING' and the 'MOTION FOR CONTEMPT OF CHILD SUPPORT' dropdown is selected. The 'Additional Info:' field is empty with '(optional)' next to it. The main section is a table with the following structure:

Document Description	Document	Pages
MOTION FOR CONTEMPT OF CHILD SUPPORT	Select	(max: 9999)
AFFIDAVIT FOR CITATION	Select	(max: 9999)
Please select a service type.	Select	(max: 9999)
Number of Addresses		

At the bottom of the table is an 'Add Required Documents' button. A 'Save and Proceed' button is located at the bottom right of the screen.

- Click the **Select** button next to the **Motion for Contempt of Child Support** description to open the navigation box. Navigate to the folder your documents are stored and select the PDF document for Motion for Contempt, then click **Open**.



- Your Motion for Contempt document is now uploaded in place of the **Select** button. If you need to remove the motion and start the upload process over, click **Remove**. You still need to enter the number of pages for the Complaint you have uploaded. You may want to add the number of pages to the title of the document to assist you in this process. In our example, the document is called **(1) Motion for Contempt.pdf** with 1 being the number of pages. Enter the number of pages in the corresponding text box to the right.

Pre-Decree
 Judge: JON H SIEVE
 Filing Code: TERMINATION WITH CHILD(REN)ALIMONY

Filing Type: PRE-DECREE MOTION OR FILING
 MOTION FOR CONTEMPT OF CHILD SUPPORT

Additional Info: (optional)

ADD REQUIRED DOCUMENTS		
Document Description	Document	Pages
MOTION FOR CONTEMPT OF CHILD SUPPORT	(1) 3-8 Motion for Contempt.pdf <input type="button" value="Remove"/>	<input type="text" value="1"/> (max: 9999)
AFFIDAVIT FOR CITATION	<input type="button" value="Select"/>	<input type="text"/> (max: 9999)
Please select a service type.	<input type="button" value="Select"/>	<input type="text"/> (max: 9999)
Number of Addresses	<input type="text"/>	

8. Repeat the upload process for the Affidavit for Citation and then utilize the dropdown box to select a service type. For this example we will select **Written Request for Service (Personal by Sheriff)**. Upload the Written Request document and then enter the **Number of Addresses** to be served.

Case Number: DR1900088
 Case Caption: BRITNEY SPEARS v K FED
 Case Filed: 4/4/2019
 Post-Decree
 Judge: JON H SEVE
 Filing Code: TERMINATION WITH CHILD(REN)ALIMONY

Filing Type: POST-DECREE MOTION OR FILING
 MOTION FOR CONTEMPT OF CHILD SUPPORT

Additional Info: (optional)

ADD REQUIRED DOCUMENTS		
Document Description	Document	Pages
MOTION FOR CONTEMPT OF CHILD SUPPORT	(1) 3-8 Motion for Contempt.pdf <input type="button" value="Remove"/>	1 (max: 9999)
AFFIDAVIT FOR CITATION	(1) 13-1 Affidavit for Citation Support Parenting Time.pdf <input type="button" value="Remove"/>	1 (max: 9999)
WRITTEN REQUEST FOR SERVICE (PERSONAL BY SHERIFF)	(1) 43-7A Written Request for Service.pdf <input type="button" value="Remove"/>	1 (max: 9999)
Number of Addresses	<input type="text" value="1"/>	

9. When all documents have been uploaded, click **Add Required Documents**. If the electronic filing program detects that the actual number of pages for a document does not match the number entered, you will receive a prompt informing you of the issue. The program is counting pages for copy cost purposes.
10. Because we selected **Personal by Sheriff** as the service type, we are now prompted to upload a new required document, **Directions for Sheriff**. Upload the document and enter the number of pages. When finished, click **Add Required Documents**.

Filing Type: POST-DECREE MOTION OR FILING
 MOTION FOR CONTEMPT OF SUPPORT AND/OR PARENTING TIME

Additional Info: (optional)

ADD REQUIRED DOCUMENTS		
Document Description	Document	Pages
DIRECTIONS FOR SHERIFF	(1) directionssheriff.pdf <input type="button" value="Remove"/>	<input type="text" value="1"/> (max: 9999)

11. The program displays all of the documents that have been uploaded. You can **view** or **edit** documents as necessary. If you needed to add another service or file a poverty affidavit, you can utilize the **Add Document** section to upload those documents. We will not be adding additional documents so we will click **Save and Proceed**.

Existing Case Filing

Enter the filing information below. When you are finished entering the data please click the [Save and Proceed] button.

Case Number: DR190088
 Case Caption: BRITNEY SPEARS v K FED
 Case Filed: 4/4/2019
 Post-Decree
 Judge: JON H SIEVE
 Filing Code: TERMINATION WITH CHILDREN/ALIMONY
 Filing Type: POST-DECREE MOTION OR FILING
 MOTION FOR CONTEMPT OF CHILD SUPPORT
 Additional Info: (optional)

DOCUMENT REVIEW

View	Document Type	Format	Pages	Edit	Delete
	MOTION FOR CONTEMPT OF CHILD SUPPORT	PDF	1		
	AFFIDAVIT FOR CITATION	PDF	1		
	WRITTEN REQUEST FOR SERVICE (PERSONAL BY SHERIFF)	PDF	1		
	DIRECTIONS FOR SHERIFF	PDF	1		

ADD DOCUMENT

Document Type:

Document:

Number of Pages:

12. The **PAYMENT** screen summarizes the **Cost for Filing** and shows the **Copy Cost Breakdown**.

PAYMENT

Enter your credit card information below and click the [Save and Proceed] button. Your e-filing will be submitted for review and your credit card will be charged. If the e-filing is failed the credit card will not be charged.

Convenience Fees for Credit Card Usage

The Board of County Commissioners has signed Resolution Number P007-09 which authorizes the County Administrator to enter a financial arrangement with Point & Pay for collecting a convenience fee for financial transaction devices used to make payments owed the County. This was NOT instituted by the Clerk who is compelled to implement it. This includes electronic filing credit card charges. The fee varies according to the amount to be charged. The fee schedule for Point & Pay can be found at http://www.courtclerk.org/forms/ppp_efiling.pdf.

Payment method: Primary (PREFERRED) ▼

Billing Address: UNITED STATES ▼
 800 BROADWAY
 CINCINNATI OHIO 45202

Phone Number: (513) 946-9109

Name on Card: CDR TESTUSER

Credit Card: **** * -7754

Expires: 12 2033

Cost for Filing		
Motion for Contempt of Support And/Or Parenting Time	1 @ \$125.00	\$125.00
Affidavit for Citation	1 @ \$0.00	\$0.00
Written Request for Service (Personal By Sheriff)	1 @ \$5.00	\$5.00
Directions for Sheriff	1 @ \$0.00	\$0.00
Subtotal:		\$130.00
Convenience Fee:		\$21.00
Total Amount:		\$151.00

Copy Cost Breakdown			
	Pages	Copies	Total
Motion for Contempt of Support And/Or Parenting Time	1	1	1
Affidavit for Citation	1	1	1
Written Request for Service (Personal By Sheriff)	1	1	1
Directions for Sheriff	1	1	1
Total Pages:			4

Filing As

Name: CDR TESTUSER
 Address: 800 BROADWAY
 CINCINNATI, OH 45202

E-mail Address: DAMMANN@CMS.HAMILTON-CO.ORG

If the above contact information is not correct, please contact the E-filing Coordinator at (513) 946-5612 or EfilingClerk@cms.hamilton-co.org

I certify that the information I am submitting with this filing is complete and correct and I am, or I represent the person listed under the 'Filing As' header. I understand my failure to provide complete and accurate information may result in my filing being rejected.

In addition, I authorize the Clerk of Courts to charge my credit card and/or copy cost account for any fees and/or copy cost related to user error that are not listed above to prevent an e-filing from being rejected.

Cancel this Filing

Save and Proceed

13. To accept the terms, click the checkbox certifying the filing information and authorizing the credit card charges. Click **Save and Proceed**.

If the above contact information is not correct, please contact the E-filing Coordinator at (513) 946-5612 or EfilingClerk@cms.hamilton-co.org

I certify that the information I am submitting with this filing is complete and correct and I am, or I represent the person listed under the 'Filing As' header. I understand my failure to provide complete and accurate information may result in my filing being rejected.

In addition, I authorize the Clerk of Courts to charge my credit card and/or copy cost account for any fees and/or copy cost related to user error that are not listed above to prevent an e-filing from being rejected.

Cancel this Filing

Save and Proceed

14. The **Filing Review** screen gives one last opportunity to review the information before submitting the filing to the Court. You can access **Edit** functions to correct party information or improperly uploaded documents. If everything is fine, click the **Submit** button on the bottom right

File on an Existing Case [Filing](#) >> [Payment](#) >> [Verification](#) >> Confirmation





EXISTING CASE FILING REVIEW

Below is a summary of the E-Filing data you have entered. To modify any of the data please use the navigation links above or the [Edit] links to the right of each heading. If the data below is correct click the [Submit] button to submit this E-Filing.

Case Number: DR1900088
 Case Caption: BRITNEY SPEARS v K FED
 Case Filed: 4/4/2019
 Case Type: COURT OF DOMESTIC RELATIONS
 Judge: JON H SIEVE

DOCUMENT REVIEW

[Edit](#)

Document Type	Title	Format	Pages
 MOTION FOR CONTEMPT OF SUPPORT AND/OR PARENTING TIME		PDF	1
 AFFIDAVIT FOR CITATION		PDF	1
 WRITTEN REQUEST FOR SERVICE (PERSONAL BY SHERIFF)		PDF	1
 DIRECTIONS FOR SHERIFF		PDF	1

Cost for Filing

Motion for Contempt of Support And/Or Parenting Time	1 @ \$125.00	\$125.00
Affidavit for Citation	1 @ \$0.00	\$0.00
Written Request for Service (Personal By Sheriff)	1 @ \$5.00	\$5.00
Directions for Sheriff	1 @ \$0.00	\$0.00

Subtotal: \$130.00
 Convenience Fee: [\\$4.95](#)
 Total Amount: \$134.95

VISA ****_****_7754

Copy Cost Breakdown

	Pages	Copies	Total
Motion for Contempt of Support And/Or Parenting Time	1	1	1
Affidavit for Citation	1	1	1
Written Request for Service (Personal By Sheriff)	1	1	1
Directions for Sheriff	1	1	1

Total Pages: 4

Cancel this Filing

Submit

15. The final screen is **Filing Confirmation**. You are provided the Confirmation Number, and given the opportunity to print the confirmation screen for your records.

Home Favorite Cases My E-Filings Payment History Support Documents My Account

File on an Existing Case Filing ► Payment ► Verification ► Confirmation

EXISTING CASE FILING CONFIRMATION

Your filing has been submitted. Below is a summary of this transaction you may [Print] or copy for your records.





Confirmation Number: 719805

Case Number: DR1900088
Case Caption: BRITNEY SPEARS v K FED
Case Filed: 4/4/2019
Case Type: COURT OF DOMESTIC RELATIONS
Judge: JON H SIEVE

FILING INFORMATION

Filing Category: DOMESTIC RELATIONS FILINGS
Filing Type: MOTION FOR CONTEMPT OF SUPPORT AND/OR PARENTING TIME
Filing Date: 4/11/2019
Filing Time: 10:52 AM

DOCUMENT INFORMATION

Document Type	Title	Format	Pages
 MOTION FOR CONTEMPT OF SUPPORT AND/OR PARENTING TIME		PDF	1
 AFFIDAVIT FOR CITATION		PDF	1
 WRITTEN REQUEST FOR SERVICE (PERSONAL BY SHERIFF)		PDF	1
 DIRECTIONS FOR SHERIFF		PDF	1

Cost for Filing

Motion for Contempt of Support And/Or Parenting Time	1 @ \$125.00	\$125.00
Affidavit for Citation	1 @ \$0.00	\$0.00
Written Request for Service (Personal By Sheriff)	1 @ \$5.00	\$5.00
Directions for Sheriff	1 @ \$0.00	\$0.00
	Subtotal:	\$130.00
	Convenience Fee:	
	Total Amount:	\$130.00

VISA ****-****-7754

Add Case to Favorites Print Home

Website Filing Index

File a New Case

Annulment

- Annulment (No Children -75N for Household Expenses)
- Annulment (No Children -75N for Spousal Support)
- Annulment (No Children -No 75N)
- Annulment (NoChildren -Signed Separation Agreement)
- Annulment (WithChildren - 75N)
- Annulment (WithChildren -No 75N)
- Annulment (WithChildren -Signed Separation Agreement)

Dissolution

- Dissolution (No Children with Spousal Support)
- Dissolution (No Children)
- Dissolution with Children

Divorce

- Divorce (No Children -75N for Household Expenses)
- Divorce (No Children -75N for Spousal Support)
- Divorce (No Children -No 75N)
- Divorce (NoChildren - Signed Separation Agreement)
- Divorce (WithChildren - 75N)
- Divorce (WithChildren - No 75N)
- Divorce (WithChildren - Signed Separation Agreement)

Legal Separation

- Legal Separation (No Children -75N for Household Expenses)
- Legal Separation (No Children -75N for Spousal Support)
- Legal Separation (No Children -No 75N)
- Legal Separation (NoChildren - Signed Separation Agreement)
- Legal Separation (WithChildren - 75N)
- Legal Separation (WithChildren - No 75N)
- Legal Separation (WithChildren - Signed Separation Agreement)

Married – Custody/Child Support

- Complaint for Child Support
- Complaint for Custody
- Complaint for Custody and Child Support

File on an Existing Case

Pre-Decree

Answer

Answer (No Children -75N for Household Expenses)

Answer (No Children -75N for Spousal Support)

Answer (No Children -No 75N)

Answer Only

Answer (WithChildren -75N)

Answer (WithChildren -No75N)

Answer and Counterclaim

Answer and Counterclaim (No Children -75N for Household Expenses)

Answer and Counterclaim (No Children -75N for Spousal Support)

Answer and Counterclaim (No Children -No 75N)

Answer and Counterclaim Only

Answer and Counterclaim (WithChildren -75N)

Answer and Counterclaim (WithChildren -No 75N)

Counterclaim

Counterclaim (No Children -75N for Household Expenses)

Counterclaim (No Children -75N for Spousal Support)

Counterclaim (No Children -No 75N)

Counterclaim Only

Counterclaim (WithChildren - 75N)

Counterclaim (WithChildren - No 75N)

Decree of Annulment

Decree of Dissolution

Decree of Dissolution (No Children – No Spousal Support)

Decree of Dissolution (No Children – With Spousal Support)

Decree of Dissolution (With Children – No Shared Parenting)

Decree of Dissolution (With Children – With Shared Parenting)

Decree of Divorce

Decree of Divorce (No Children – No Spousal Support)

Decree of Divorce (No Children – With Spousal Support)

Decree of Divorce (With Children – No Shared Parenting)

Decree of Divorce (With Children – With Shared Parenting)

Decree of Legal Separation

Decree of Legal Separation (No Children – No Spousal Support)

Decree of Legal Separation (No Children – With Spousal Support)

Decree of Legal Separation (With Children – No Shared Parenting)

Decree of Legal Separation (With Children – With Shared Parenting)

Decree of Shared Parenting

Pre-Decree Agreed Entry

Agreed Entry- Appointing Appraiser

Agreed Entry - Child Support

Agreed Entry -Early Neutral Evaluation - Financial

Agreed Entry- Early Neutral Evaluation - Parenting

Agreed Entry- Healthcare

Agreed Entry- Other

Agreed Entry- Spousal Support

Agreed Entry- Staying Case Due to Bankruptcy

Agreed Entry- Staying Case Due to Mediation

Pre-Decree Motion or Filing

Affidavit

Affidavit in Compliance with O.R.C. 3127.23

Affidavit of Income and Expenses

Change of Address Form

Child Support Worksheet

Division of Property Order

Driver's License/State ID

Filing

Group Health Insurance Affidavit

IV-D Application

Memorandum

Motion

Motion for Attorney Fees

Motion for Contempt of Child Support

Motion for Contempt of Parenting Time

Motion for Contempt of Spousal Support
Motion for Continuance
Motion for Early Judicial Intervention
Motion for Early Neutral Evaluation
Motion for Exclusive Occupancy
Motion for G.A.L. Fees
Motion for Hearing Pursuant to 3109.051
Motion for In-Camera Interview
Motion for Parent Education Exemption
Motion for Temporary Orders - 75N Motion
Motion for Use of Motor Vehicle
Motion to Compel
Motion to Convert Dissolution to Divorce
Motion to Mitigate
Motion to Relocate
Motion to Set Aside Magistrate's Order
Motion to Withdrawal as Counsel
Notice of Appeal
Notice of Appearance of Counsel
Notice of Substitution of Counsel
Notice of Dismissal
Notice of Intent to Relocate
Notice of Service
Notice of Withdrawal of Motion
Objections to Magistrate's Decision
Petition for Conciliation
Proof of Parenting Class Attendance
Property Statement
Proposed Entry
Proposed Order
Proposed Shared Parenting Plan
Qualified Domestic Relations Order
Questionnaire
Request for Findings of Fact and Conclusions of Law
Request for Interpreter
Request for Merits Setting

Request for Oral Hearing
Request for Transcript
Shared Parenting Plan
Subpoena

File on an Existing Case

Post-Decree

Post-Decree Agreed Entry

Agreed Entry - Change of Residential Parent
Agreed Entry - Child Support
Agreed Entry - Healthcare
Agreed Entry - Other
Agreed Entry - Spousal Support
Agreed Entry - Shared Parenting Plan

Post-Decree Motion or Filing

Affidavit
Affidavit in Compliance with O.R.C. 3127.23
Affidavit of Income and Expenses
Child Support Worksheet
CSEA Contempt Motion
Division of Property Order
Filing
Group Health Insurance Affidavit
IV-D Application
Memorandum
Motion
Motion for Attorney Fees
Motion for Change of Custody
Motion for Contempt of Child Support
Motion for Contempt of Medical Expenses
Motion for Contempt of Parenting Time
Motion for Contempt of Spousal Support
Motion for Continuance
Motion for Early Judicial Intervention
Motion for Early Neutral Evaluation
Motion for G.A.L. Fees
Motion for Hearing Pursuant to 3109.051

Motion for In-Camera Interview
Motion for Parent Education Exemption
Motion to Compel
Motion to Mitigate
Motion to Modify Parenting Time
Motion to Modify Spousal Support
Motion to Modify Support and/or Healthcare
Motion to Relocate
Motion to Review Agency Decision
Motion to Set Aside Magistrate's Order
Motion to Withdrawal as Counsel
Notice of Appeal
Notice of Appearance of Counsel
Notice of Substitution of Counsel
Notice of Dismissal
Notice of Intent to Relocate
Notice of Withdrawal of Motion
Objections to Magistrate's Decision
Proof of Parenting Class Attendance
Proposed Entry
Proposed Order
Proposed Shared Parenting Plan
Qualified Domestic Relations Order
Request for Findings of Fact and Conclusions of Law
Request for Interpreter
Request for Transcript
Subpoena

PLEASE NOTE: Proposed entries, orders, and decrees may be submitted to the court electronically. These documents will be forwarded to the court for review and approval or rejection. They will not be filed by the Clerk until the documents follow the appropriate court process for approval, signature, and costing out.

Notification Emails

Rejection Email

You are receiving this notification from AftabPureval, Hamilton County Clerk of Courts, because a document filing has been REJECTED by the Clerks' Office and you are listed as the filing attorney. The case number, caption, confirmation number, and rejection reason are noted below.

Confirmation Number: 719731
Filing Type: Answer And Counterclaim Only
Date Filed: March 7, 2019

Case Number: DR1800001
Case Caption: Jane Filer vs. Joe Filer

Reason for Rejection:
NO FEE REQUIRED FOR PRE DECREE SERVICE

This message has been automatically generated by the electronic filing system of the Hamilton County Clerk of Courts.

New Case Filing Received and Processed

You are receiving this notification from AftabPureval, Hamilton County Clerk of Courts, because a new case filing was received and processed by the Clerks' Office and you are listed as the efiler. The case number, caption, confirmation number, and payment information are noted below.

Case Number: DR1900090
Case Caption: Jane Filer vs. Joe Filer
Filing Type: Divorce (No Children - No 75n)

Confirmation Number: 719725

Date Filed: March 7, 2019
Date Processed: April 4, 2019

Filing Cost: \$355.00
Convenience Fee: \$1.00
Total Charged: \$356.00

Payment Id: 1

This message has been automatically generated by the electronic filing system of the Hamilton County Clerk of Courts.

Existing Case Filing Received (Message to the Filer)

You are receiving this notification from AftabPureval, Hamilton County Clerk of Courts, because a document was received and processed by the Clerks' Office and you are listed as the filer. The case number, caption, confirmation number, and payment information are noted below.

Case Number: DR1600001
Case Caption: Jane Filer vs. Joe Filer
Document Type: Motion For Continuance

Confirmation Number: 719775

Date Filed: April 4, 2019
Date Processed: April 4, 2019

Filing Cost: \$9.00
Convenience Fee: \$1.00
Total Charged: \$10.00

Payment Id: 1

This message has been automatically generated by the electronic filing system of the Hamilton County Clerk of Courts.

Existing Case Filing Received (Message to all other attorneys/filers on the case)

You are receiving this notification as a courtesy from AftabPureval, Hamilton County Clerk of Courts, because a document was filed with the Clerks' Office and you are listed as an attorney of record on the following case:

Case Number: DR1600001
Case Caption: Jane Filer vs. Joe Filer
Document Filed: Motion For Continuance

Date Filed: April 4, 2019
Filed By: (Attorney's Name)

If you believe you have received this e-mail in error, please call [\(513\) 946-5699](tel:5139465699) or [\(513\) 946-5612](tel:5139465612). Have the above information available to tell the employee at the Clerk of Courts office.

This message has been automatically generated by the electronic filing system of the Hamilton County Clerk of Courts.