

FOR CLERK USE ONLY

**HAMILTON COUNTY MUNICIPAL COURT, CINCINNATI, OHIO**

DATE \_\_\_\_\_

ROOM \_\_\_\_\_

TIME \_\_\_\_\_

EX PARTE \_\_\_\_\_

HEARING \_\_\_\_\_

CASE NO. \_\_\_\_\_

PLAINTIFF \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY, STATE, ZIP CODE \_\_\_\_\_ PHONE NO. \_\_\_\_\_

VS.

DEFENDANT \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY, STATE, ZIP CODE \_\_\_\_\_ PHONE NO. \_\_\_\_\_

**Answer**

I hereby certify that a true copy of the foregoing was sent to all entitled parties by regular U.S. mail on:

DATE: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

BY: \_\_\_\_\_

DATE: \_\_\_\_\_