

# Hamilton County Municipal Court

STATE OF OHIO,  
 CITY OF CINCINNATI,  
vs.

\_\_\_\_\_,  
DEFENDANT

WITNESS FEES	
Days	_____
Mileage	_____
Amount	_____
Date	_____

Deputy Clerk

SUBPOENA

No. \_\_\_\_\_

To the \*  Bailiff of Hamilton County  
\*  Police Chief of Cincinnati,

Greetings:

You are hereby commanded to summon: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

if said person can be found in your bailiwick, who is hereby directed to personally appear on \_\_\_\_\_  
(date)  
in the Hamilton County Municipal Court located at:

COURTROOM NO. \_\_\_\_\_, Hamilton County Courthouse, Court & Main Streets,

COURTROOM NO. \_\_\_\_\_, Hamilton County Justice Center, 1000 Sycamore Street,

at \_\_\_\_\_ M, Cincinnati time, there to testify as a witness on behalf of the **DEFENDANT or PROSECUTION** in the above styled criminal matter, and not to depart from said Court without leave, under penalty of the law; and of this writ to make due return forthwith.

Witness my hand & seal of this Court

\_\_\_\_\_  
(date)

**PATRICIA M. CLANCY**  
CLERK OF THE HAMILTON COUNTY MUNICIPAL COURT

**JERRY POLAND**  
CHIEF DEPUTY CLERK

Requested by \_\_\_\_\_

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**RETURN**

- Witness not found .....
- Witness served in person .....
- Witness served by leaving at usual place of residence .....
- Witness served by .....   
(other)

Date \_\_\_\_\_

\_\_\_\_\_  
Cincinnati Police Dept.